

VISTA FIRE PROTECTION DISTRICT AGENDA

Wednesday, April 11, 2018 6:00 P.M.

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District shall be held at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF THIS MEETING'S AGENDA

III. OPEN DISCUSSION WITH THE BOARD

The Board invites District Residents and others in attendance to address the Board on any matter of public concern related to the District's business.

IV. APPROVAL OF THE MINUTES

The Board will review for approval the draft minutes of the District's regular meeting held on March 14, 2018.

V. OFFICERS' REPORTS

- A. Accounts Payable. The Clerk of the Board will present for approval the District's Accounts Payable for the month of March 2018
- B. Portfolio Summary/District Investments. The Board will review the District Investments report on the status as of March 31, 2018.
- C. Management Report. The treasurer will present the Management report on the District's financial performance as of March 31, 2018.

VI. COMMITTEE REPORT

- A. Subcommittee on Standard Of Cover. Continued to May meeting.

VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VIII. CONTINUING BUSINESS

- A. Emergency Access Roads. Directors Hill and Stewart will report on the on status of the resurfacing of the Emergency Access Roads.
- B. Fire Station Site. The Subcommittee will report on recent meeting with Staff to facilitate a meeting with a member of the City Council and a property owner seeking annexation into the City.

- C. Forced Abatement Policy. Deputy Chief Ned Vander Pol and Board Counsel will update Board on what the Forced Abatement Policies are for the District residents.
- D. District Fire Inspector's Report. Fire Inspector Mike McFadden will provide a status of activities in March in addition to planned activities for April.
- E. Fire Marshalls Report. Deputy Fire Chief Ned Vander Pol will present for the Board's review a list of pending and approved projects for properties located within the District.
- F. Fire Department Performance Report. Fire Chief Jeff Hahn will report on performance by the City of Vista's Fire Department during February 2018.
- G. Fire Chief's Update. Fire Chief Jeff Hahn will report on other matters of interest to the Department and the District.

IX. NEW BUSINESS

- A. 2018 CSDA Board Candidate Nomination. President Miller will present to the Board a resolution for nomination to the CSDA Board for discussion and approval.
- B. Continued Participation in the Fire Mitigation Fee Program. Fire Chief Ned Vander Pol will present for the Board for approval.
- C. VFPD Logo Design. Board will review current logo and discuss options for future design.

X. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

XI. CLOSED SESSION

None

XII. MOTION FOR ADJOURNMENT

Copy of the Agenda and the Board Package of Meeting Materials Are Available at the Office of the Clerk of the Board

955 Vale Terrace Drive, Ste. A, Vista, CA 92084

760-758-3815 www.vistafireprotectiondistrict.com

**VISTA FIRE PROTECTION DISTRICT
MINUTES –March 14, 2018**

The regularly scheduled monthly meeting of the Vista Fire Protection District was called to order by the presiding President, Read Miller, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

I. ROLE CALL AND PLEDGE OF ALLEGIANCE

Directors Present: Mr. Read Miller, President
 Mr. Robert Fougner, Vice President
 Mr. James Elliott, Director
 Mr. Jerry Hill, Director
 Mr. Wallace Stewart, Director

Staff Present: Fire Chief, Jeff Hahn, Fire Inspector, Mike McFadden,
 Attorney, David Bright.

II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Vice President Fougner and duly seconded by Director Hill, the Directors present unanimously approved the published agenda as amended.

III. OPEN DISCUSSION WITH THE BOARD

None

IV. APPROVAL OF MINUTES

On motion made by Director Hill and duly seconded by Vice President Fougner, the Directors present unanimously approved the minutes for the meeting held February 14, 2018.

V. OFFICER REPORTS

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending February 28, 2018. On motion made by Director Elliott, and duly seconded by Vice President Fougner, the Board agreed to pay invoices in the amount of \$82,984.80 for February 2018.

VI. COMMITTEE REPORT

Subcommittee Report on Standard of Cover. Moved to April Agenda

VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VIII. OLD BUSINESS

None

IX. CONTINUING BUSINESS

- A. Emergency Access Roads. Directors Hill and Stewart, along with Board Consultant Brooks Cavanaugh, lead a discussion and recommendations of Emergency Road access work to be performed. The Committee recommends the lowest bidder de Boer Engineering, in an amount not to exceed \$23,500. The dollar amount represents the contractors base bid work and includes an additional \$3,000 for extra work as needed such as an additional crushed aggregate, grading and sand bags. \$2,800 is requested for Board Consultant Brooks Cavanaugh to direct and inspect contractor work. On motion made by Director Hill and duly seconded by Vice President Fougner the Directors present unanimously approved.
- B. Forced Abatement Policy. Continued to April Agenda
- C. District's Fire Inspector's Report. Fire Inspector Mike McFadden updated the board on completed activities in February and planned activities for March.
- D. Fire Marshall's Report. None
- E. Fire Department's Performance Report. Fire Chief Jeff Hahn reported on the Department's Performance during the month of January 2018.
- F. Fire Chief's Update. Fire Chief Jeff Hahn reported on other matters of interest to the Department and the District.

X. NEW BUSINESS

- A. Stonemark De-Annexation. John Connelly presented to the Board the property owners' request for De Annexation from the District for approval. On motion made by Director Elliott and duly seconded by Director Hill, the approved the majority of Directors approved the Stonemark De-Annexation. Director Wallace voted against.

- B. Discussion of Board Member Responsibilities. President Miller presented a definitive allocation of Director responsibilities for various Board functions, with the proposal that this allocation be conducted on a trial period for the next three months.

- C. Board Member Email Addresses. Continued indefinitely pending further study.

XI. DIRECTORS' ANNOUNCEMENTS AND WRITTEN COMMUNICATIONS

None

XII. CLOSED SESSION

None

XIII. MOTION FOR ADJOURNMENT

The meeting was adjourned at 8:45PM
Mike McFadden, Acting Clerk of the Board
955 Vale Terrace Dr. # A
Vista, CA 92084
www.vistafireprotectiondistrict.com

Not approved until subsequent meeting

VISTA FIRE PROTECTION DISTRICT

**ACCOUNTS PAYABLE
MARCH 31, 2018**

COMMITTEE ASSIGNED	PAYEE & ADDRESS	DESCRIPTION	
Admin	COPELAND, MIRANDA & BENNER CPAs 955 VALE TERRACE DR, SUITE A VISTA, CA 92084	TREASURER DUTIES	\$1,988.75
Admin	LORI McCAFFREY 3631 LANCEWOOD WAY FALLBROOK, CA 92028	BOARD CLERK SERVICES	\$420.00
Admin	WHITE AND BRIGHT 970 CANTERBURY PLACE ESCONDIDO, CA 92025	LEGAL FEES - DISTRICT BUSINESS INVOICE #87520	\$1,519.25
Fin'l	CITY OF VISTA 200 CIVIC CENTER DRIVE, VISTA, CA 92084 VISTA, CA 92084	APPORTIONMENT #	\$0.00
Admin	DIGITAL DEPLOYMENT, INC. 2321 P STREET SACRAMENTO, CA 95816	MONTHLY BILL FOR WEB HOSTING INVOICE #97096	\$75.00
Admin	ROBERT B. FOUIGNER 2475 ELEVADO ROAD VISTA, CA 92084	2018 INVESTMENT & FINANCIAL MGMT SYMPOSIUM REIMB. PD PERSONALLY-REPLACES CHK#3364 TO SD COUNTY SYMPOSIUM FUND	\$50.00
Facilities	LITTLE YELLOW BUDDIES 13615 FAIRLANE RD VALLEY CENER, CA 92082	INVOICE #163	\$4,401.00
Fin'l	VFIS C/O M&T BANK, P.O. BOX 64904 BALTIMORE, MD 21264-4904	INSTALLMENT #3 OF 4, INVOICE #175680113 PERIOD OF COVERAGE 9/26/17 TO 9/28/18	\$1,712.00
Facilities	LAND PLANNING CONSULTANTS 777 W. VISTA WAY, SUITE 200 VISTA, CA 92083	CONSULTANT SERVICES: FABRY LANE/HARDELL LANE CONSTRUCTION PROPOSALS	\$975.00
Fin'l	UNITED STATES TREASURY PO BOX 37841, HARTFORD, CT 08176	FEDERAL FORM 941 1ST QUARTER 2018 PAYROLL TAX	\$734.70
Fin'l	E.D.D. PO BOX 826276, SACRAMENTO, CA 94230	STATE QRTLTY TAX DUE - EFT VIA EDD WEBSITE 1ST QUARTER 2018 PAYROLL TAX	\$280.05
			\$12,135.76
	Director	DATE: APRIL 11, 2018	
	Director	DATE: APRIL 11, 2018	
	Director	DATE: APRIL 11, 2018	

COPELAND, MIRANDA AND BENNER, CPAs
955 VALE TERRACE DR., STE A
VISTA, CA 92084
(760) 758-3815

ACCOUNT #
901

DATE 3/31/2018

VISTA FIRE PROTECTION DISTRICT
C/O JEFFREY GOLDEN
955 VALE TERRACE DRIVE, SUITE A
VISTA, CA 92084

BALANCE FORWARD	\$	0.00
LESS: CASH RECEIPTS		0.00
A/R ADJUSTMENTS		

VFPD Board Treasurer Services	\$1,968.75
Preparation of Account Payable Report	
Preparation of Investment Report	
Postage	

CURRENT CHARGES	\$	<u>1,968.75</u>
LATE FEE		0.00
DUE UPON RECEIPT	\$	<u><u>1,968.75</u></u>

WE APPRECIATE YOUR PATRONAGE AND HOPE THAT OUR SERVICE HAS MET YOUR NEEDS! PLEASE CALL OUR OFFICE IF YOU HAVE ANY QUESTIONS OR COMMENTS.

A LATE FEE WILL BE CHARGED AT 1.5% PER MONTH ON BALANCES OVER 30 DAYS.
PLEASE INDICATE YOUR ACCOUNT NUMBER ON YOUR CHECK. THANK YOU!

STATEMENT
WHITE AND BRIGHT
 A LIMITED LIABILITY PARTNERSHIP
 ATTORNEYS AT LAW
 970 CANTERBURY PLACE
 ESCONDIDO, CALIFORNIA 92025
 (760) 747-3200

Vista Fire Protection District
 Jeffrey C. Golden, CPA
 955 Vale Terrace Drive, Ste. A
 Vista, CA 92084
 *** SEND VIA E-MAIL ***

February 28, 2018
 Matter No. 9354-0001
 Invoice No. 67520

Re: Miscellaneous

Balance Due From Previous Invoice(s):		2,894.82	
Less Payment(s):		(2,137.77)	
Balance Forward:		757.05	<i>pd</i>
Services Rendered:	1,475.00		
Costs Advanced:	0.00		
Office Expense:	44.25		
Interest Charges on Previous Balance:	0.00		
Current Charges:		1,519.25	<i>Due</i>
Total Balance Due:		2,276.30	

Current	30 Days	60 Days	90 Days	120+ Days
\$2,276.30	\$0.00	\$0.00	\$0.00	\$0.00

An annual percentage rate of 12% will be added to the balance 30 days after statement date.

PLEASE INCLUDE MATTER NUMBER WITH REMITTANCE
 SOME COSTS INCURRED MAY NOT APPEAR ON THIS MONTH'S STATEMENT
 TAX ID NO. 68-0531987

STATEMENT
WHITE AND BRIGHT
 A LIMITED LIABILITY PARTNERSHIP
 ATTORNEYS AT LAW
 970 CANTERBURY PLACE
 ESCONDIDO, CALIFORNIA 92025
 (760) 747-3200

Vista Fire Protection District
 File Number: 9354-0001
 Invoice No.: 67520

February 28, 2018

Page 1

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
2/8/2018	LRP E-mail correspondance with N. Vander Pol regarding forcible abatement	0.20 235.00/hr	47.00
2/13/2018	GHH Receipt, review and process February Board meeting packet; Prepare folder for attorney David S. Bright's attendance	0.30 115.00/hr	NO CHARGE
	LRP Review e-mail correspondance from N. Vander Pol regarding hydrants in district; Send to attorney David S. Bright and discuss	0.40 235.00/hr	94.00
2/14/2018	LRP Drive time to and from, time at meeting	4.20	300.00
2/15/2018	LRP Research regarding public works cost limits before submitting public bid, potential alternatives and/or workarounds, County imposed limits and altneratives; E-mail to J. Hill regarding same	2.40 235.00/hr	564.00
2/16/2018	LRP Phone call with J. Hill	0.20 235.00/hr	47.00
2/21/2018	LRP Follow-up with Chief Hahn and N. Van Der Pol regarding forcible abatement	0.30 235.00/hr	70.50
2/22/2018	LRP Research regarding potential closed session to discuss real estate; E-mail correspondance to L. McCaffery regarding same	1.50 235.00/hr	352.50

STATEMENT
WHITE AND BRIGHT
 A LIMITED LIABILITY PARTNERSHIP
 ATTORNEYS AT LAW
 970 CANTERBURY PLACE
 ESCONDIDO, CALIFORNIA 92025
 (760) 747-3200

Vista Fire Protection District February 28, 2018 Page 2
 File Number: 9354-0001
 Invoice No.: 67520

	Hrs/Rate	Amount
2/23/2018 LRP E-mail correspondance with J. Hahn and N. Van Der Pol regarding forcible abatement if City can handle on District's behalf	0.30 235.00/hr	NO CHARGE
For professional services rendered	9.80	\$1,475.00
Office Expense		\$44.25
Total amount of this bill		\$1,519.25
Previous balance		\$2,894.82
2/26/2018 Check payment received from Vista Fire Protection District. Check No. 3350 - Thank you		(\$2,137.77)
Balance due		\$2,276.30

2321 P Street, First Floor
Sacramento, CA 95816
(916) 900-6619
support@getstreamline.com



INVOICE

Robert Fougner
Vista Fire Protection District
955 Vale Terrace
Vista, CA 92084

INVOICE NO. 97096
DATE 04/01/2018
DUE DATE 05/01/2018
TERMS Net 30

ACTIVITY	AMOUNT
Streamline Monthly Member Fee	75.00

Based upon annual revenue of 250K - \$499,999K
Base fee of \$100.00 less association member discount of \$25.00.

Time Period: For the month of the date of this invoice (See "Invoice Date", above.)

Thank you for helping to make Streamline the best content management system for Special Districts! We appreciate that you're part of our community.

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If you have any questions or feedback, please feel free to reach out via the support portal at <https://support.getstreamline.com/> or by sending an email to support@getstreamline.com, 1 @ \$75.00



Invoice

2/28/2018
Invoice # IFM-18-3078

County Treasurer-Tax Collector
Attn: Symposium Coordinator
1800 Pacific Highway, Room 102
San Diego, CA 92101
Phone 619-885-2548
tcsynposlums@sdcounty.ca.gov

TO Robert Fougner
2475 Elevado Rd
Vista, CA 92084
robert@vistawire.net

1	2018 Investment and Financial Management Symposium Registration Fee	\$50.00	\$50.00
		Subtotal	\$50.00
		Total	\$50.00

PAID
MAR 06 2018
By *[Signature]*

Payment Information:

Please make checks payable to: San Diego County Symposium Fund

Thank you!

Little Yellow Buddies Fire Hydrant Services
 13615 Fairlane Rd.
 Valley Center, CA 92082

Invoice



Bill To
Vista Fire Protection District Attn: Jeffrey Golden 955 Vale Terrace Ste. A Vista, CA 92084

Date	Invoice No.	P.O. Number	Terms	Project
04/01/18	163			

Item	Description	Quantity	Rate	Amount
District Hydrants Serviced	Hydrants# 284-442, 533, 864, 878 & 890	163	27.00	4,401.00
			Subtotal	\$4,401.00
			Sales Tax	\$0.00
			Total	\$4,401.00

CH #	H Address	H Street	Location	S Date 09	GPS Longitude	GPS Latitude	Make	Model	Type	W D	PSI 09	High	R Dot 09	Lube 09	Map
284		Osborne St. @ Bautista Avenue.		3/1/18	W117.24490	N33.23791	Clow	2050	Public	Visa	70	No	No	Yes	Yes
285	320	Osborne Street.		3/1/18	W117.24656	N33.23680	Jones	3700	Public	Visa	70	No	No	Yes	Yes
286	270	Osborne Street.		3/1/18	W117.24767	N33.23631	Clow	2050	Public	Visa	70	No	No	Yes	Yes
287	216	Osborne Street.	across from phone company electrical box.	3/1/18	W117.24865	N33.23573	Jones	3700	Public	Visa	80	No	Yes	Yes	Yes
288		Osborne St. @ Gualoma Lake Road.		3/1/18	W117.25083	N33.23518	Clow	2050	Public	Visa	100	No	Yes	Yes	Yes
289	2255	Gualoma Lake Road.	up easement at split.	3/2/18	W117.25213	N33.23638	Jones	3700	Public	Visa	80	No	No	Yes	Yes
290	2327	Gualoma Lake Road.	next to fence line.	3/2/18	W117.25324	N33.23654	AVK	2462	Public	Visa	110	No	Yes	Yes	Yes
291	2365	Gualoma Lake Road.	possibly in city ?	3/2/18	W117.25485	N33.23735	AVK	2462	Public	Visa	110	No	No	Yes	Yes
292		Gualoma Lake Road. @ Ramona Dr.		3/2/18	W117.25436	N33.23830	Clow	2050	Public	Visa	110	No	No	Yes	Yes
293	2515	Ramona Drive.	down easement at driveway entrance.	3/2/18	W117.25141	N33.23882	Clow	2050	Public	Visa	100	No	Yes	Yes	Yes
294	2527	Ramona Drive.		3/2/18	W117.25299	N33.24013	Clow	2050	Public	Visa	110	No	Yes	Yes	Yes
295		Ramona Drive. @ Bautista Avenue.		3/2/18	W117.25142	N33.24204	AVK	2462	Public	Visa	115	No	Yes	Yes	Yes
296	2302	Bautista Avenue.		3/2/18	W117.24901	N33.24068	Jones	Unknown	Public	Visa	110	No	No	Yes	Yes
297	2278	Bautista Avenue.	In rear yard along fence	3/2/18	W117.24984	N33.23914	Jones	3700	Public	Visa	95	No	Yes	Yes	Yes
298	2202	Bautista Avenue.		3/2/18	W117.24686	N33.23941	Clow	2050	Public	Visa	80	No	No	Yes	Yes
299	2186	Bautista Avenue.	In nursery center complex, access at driveway	3/1/18	W117.24775	N33.23858	Clow	2050	Public	Visa	80	No	No	Yes	Yes
300		Gualoma Lake Rd. @ Majella Road.		3/5/18	W117.25627	N33.23929	Clow	2050	Public	Visa	100	No	No	Yes	Yes
301	2454	Majella Road.		3/5/18	W117.25480	N33.24108	Clow	2050	Public	Visa	90	No	No	Yes	Yes
302	2644	Majella Road.		3/5/18	W117.25547	N33.24249	Jones	3700	Public	Visa	110	No	No	Yes	Yes
303	2586	Majella Road.		3/5/18	W117.25465	N33.24367	Clow	2050	Public	Visa	110	No	Yes	Yes	Yes
304		Gualoma Lake Rd. @ Glenview Lane.		3/5/18	W117.25790	N33.24033	Clow	2050	Public	Visa	100	No	No	Yes	Yes
305	2320	Glenview Lane.		3/5/18	W117.25843	N33.23853	Jones	3700	Public	Visa	100	No	No	Yes	Yes
306	EWJ	Gualoma Lake Road.	north end of road at end of district.	3/5/18	W117.26230	N33.24155	Jones	344	Public	Visa	40	No	Yes	Yes	Yes
307	2246	Vista Grande Drive.		3/5/18	W117.21956	N33.23559	Clow	2050	Public	Visa	45	No	No	Yes	Yes
308		Warmlands Ave. @ Vista Grande Dr.		3/5/18	W117.21770	N33.23390	Jones	344	Public	Visa	60	No	No	Yes	Yes
309	2350	Vista Grande Terrace.		3/5/18	W117.21646	N33.23622	Jones	3700	Public	Visa	45	No	No	Yes	Yes
310		Vista Grande Dr. @ Green Hills Way.		3/7/18	W117.21601	N33.23391	Clow	2050	Public	Visa	30	No	No	Yes	Yes
311	2231	Green Hills Way.	at the split.	3/7/18	W117.21475	N33.23420	Jones	3700	Public	Visa	20	No	No	Yes	Yes
312	2445	Green Hills Way.		3/7/18	?	?	Unknown	Public	Visa	7	No	No	No	Yes	
313	2523	Green Hills Way.		3/7/18	W117.21509	N33.23987	Clow	2050	Public	Visa	160	Yes	No	Yes	Yes
314	2574	Green Hills Way.	around corner next to Olanjona on the pipeline	3/7/18	W117.21586	N33.24125	Jones	344	Public	Visa	150	Yes	No	Yes	Yes
315		Vista Grande Dr. @ Bella Rosa Dr.		3/7/18	W117.21548	N33.23236	Clow	2050	Public	Visa	40	No	No	Yes	Yes
316	2040	Vista Grande Drive.		3/7/18	W117.21521	N33.23072	Jones	3700	Public	Visa	25	No	No	Yes	Yes
317	2030	Vista Grande Drive.		3/7/18	W117.21587	N33.23038	Jones	3700	Public	Visa	40	No	No	Yes	Yes
318		Vista Grande Dr. @ Elevado Road.		3/7/18	W117.21383	N33.22965	Clow	2050	Public	Visa	110	No	No	Yes	Yes
319	1931	Vista Grande Drive.		3/7/18	W117.21429	N33.22871	Clow	2050	Public	Visa	110	No	No	Yes	Yes
320		Vista Grande Dr. @ Warmlands Ave.		3/7/18	W117.21503	N33.22808	Jones	3700	Public	Visa	70	No	No	Yes	Yes
321	1949	Warmlands Avenue.	V.I.D. reservoir at rear of this address.	3/7/18	W117.21751	N33.22981	Jones	344	Public	Visa	60	No	No	No	Yes
322	1380	Warmlands Avenue.	at Douglas Dr.	3/13/18	W117.21860	N33.23031	Clow	2050	Public	Visa	75	No	No	Yes	Yes
323	2104	Warmlands Avenue.	at Westridge.	3/12/18	W117.21828	N33.23172	Clow	2050	Public	Visa	90	No	No	Yes	Yes
324	2149	Warmlands Drive.	down easement on right.	3/12/18	W117.21926	N33.23285	Jones	3700	Public	Visa	80	No	No	Yes	Yes
325	2080	Aloha Lane.	at end	3/12/18	W117.21368	N33.23125	Clow	2050	Public	Visa	90	No	No	Yes	Yes
326	1775	Elevado Road.		3/12/18	W117.21174	N33.23035	Clow	2050	Public	Visa	105	No	No	Yes	Yes
327	1751	Grandyew Road.	at corner.	3/12/18	W117.21064	N33.22923	AVK	2462	Public	Visa	110	No	Yes	Yes	Yes
328	1782	Elevado Road.		3/12/18	W117.21052	N33.23117	Clow	2050	Public	Visa	100	No	No	Yes	Yes
329		Elevado Road. @ Pleasant Heights.		3/12/18	W117.20932	N33.23257	Clow	2050	Public	Visa	85	No	No	Yes	Yes
330	2058	Pleasant Heights.		3/12/18	W117.21085	N33.23285	Jones	3700	Public	Visa	100	No	No	Yes	Yes
331	2078	Pleasant Heights.	at end of road	3/12/18	W117.21249	N33.23371	Jones	3700	Public	Visa	105	No	No	Yes	Yes
332	2055	Wonder View Road	In back yard along fence next to VID reservoir	3/12/18	W117.21237	N33.23170	Clow	2050	Public	Visa	90	No	No	Yes	Yes
333		Quail View Drive.	1/2 way down street, next to wall.	3/12/18	W117.21178	N33.23429	Clow	2050	Public	Visa	100	No	No	Yes	Yes
334		Elevado Road. @ Elevado Hills Dr.		3/13/18	W117.20859	N33.23349	Jones	3700	Public	Visa	80	No	No	Yes	Yes
335		Elevado Hills Drive.		3/13/18	W117.20992	N33.23440	Clow	2050	Public	Visa	80	No	Yes	Yes	Yes

C.H.#	H Address	H Street	Location	S Date 09	GPS Longitude	GPS Latitude	Make	Model	Type	W D	PSI 09	High	S DoI 09	Lube 09	Map
036		Elevado Road, @ Camino Cantera,		3/13/18	W117.20738	N33.23502	Jones	3700	Public	Vista	90	No	No	Yes	Yes
037	2056	Camino Cantera,		3/13/18	W117.20551	N33.23493	Jones	3700	Public	Vista	93	No	No	Yes	Yes
038	2110	Camino Cantera,	at driveway,	3/13/18	W117.20417	N33.23483	Jones	3700	Public	Vista	83	No	No	Yes	Yes
039	2208	Camino Cantera		3/13/18	W117.20707	N33.23533	Jones	3700	Public	Vista	75	No	No	Yes	Yes
040	2345	Mirador		3/13/18	W117.20197	N33.23725	Clow	2050	Public	Vista	170	Yes	No	Yes	Yes
041	2335	Camino Cantera		3/13/18	W117.20662	N33.23663	Clow	2050	Public	Vista	160	Yes	No	Yes	Yes
042	2247	Via Subria		3/13/18	W117.20655	N33.23574	Jones	3700	Public	Vista	140	No	No	Yes	Yes
043	2216	Via Subria	at entrance on left,	3/13/18	W117.20057	N33.23465	Jones	3700	Public	Vista	140	No	No	Yes	Yes
044	2248	Via Subria		3/13/18					Public	Vista		No	No	No	Yes
045	2053	Elevado Road,		3/15/18	W117.20719	N33.23637	Jones	3700	Public	Vallecillo	95	No	No	Yes	Yes
046		Elevado Road, @ Via Del Prado,		3/15/18	W117.20641	N33.23749	Jones	3700	Public	Vallecillo	93	No	No	Yes	Yes
047	2140	Via Del Prado,		3/15/18	W117.20472	N33.23762	Clow	2050	Public	Vallecillo	85	No	No	Yes	Yes
048	2161	Elevado Road,		3/15/18	W117.20611	N33.23832	Jones	3700	Public	Vallecillo	100	No	No	Yes	Yes
049		Elevado Road, @ La Loma Serena,		3/15/18	W117.20552	N33.23940	Jones	3700	Public	Vallecillo	95	No	No	Yes	Yes
050	1949	Corra Camino,		3/15/18	W117.20765	N33.23932	Jones	3700	Public	Vallecillo	65	No	No	Yes	Yes
051	1901	Corra Camino,		3/15/18	W117.20828	N33.24031	Jones	3700	Public	Vallecillo	50	No	Yes	Yes	Yes
052	1805	Corra Camino Way,	half way down street,	3/15/18	W117.20981	N33.23938	Jones	3700	Public	Vallecillo	100	No	No	Yes	Yes
053		Corra Camino Way,	at end,	3/15/18	?	?			Public	Vallecillo?		No	No	No	Yes
054	2253	Elevado Road,		3/16/18	W117.20687	N33.24652	Jones	3700	Public	Vallecillo	93	No	No	Yes	Yes
055		Elevado Road @ Waterline Easement		3/16/18	W117.20691	N33.24196	Clow	2050	Public	Vallecillo	93	No	No	Yes	Yes
056	2367	Elevado Road,		3/16/18	W117.20706	N33.24299	Jones	3700	Public	Vallecillo	93	No	No	Yes	Yes
057		Elevado Road, @ Flametree Road,		3/16/18	W117.20860	N33.24250	Jones	3700	Public	Vallecillo	93	No	No	Yes	Yes
058	2455	Flametree Road,	at end,	3/16/18	W117.20752	N33.24430	Jones	3700	Public	Vallecillo	110	No	No	Yes	Yes
059	2459	Elevado Road,		3/16/18	W117.20958	N33.24367	Jones	3700	Public	Vallecillo	97	No	No	Yes	Yes
060	2475	Elevado Road,		3/16/18	W117.21133	N33.24403	Jones	3700	Public	Vallecillo	100	No	No	Yes	Yes
061		Tierra Del Cielo @ Camino Culebra		3/17/18	W117.20714	N33.24067	Jones	3700	Public	Vista	115	No	Yes	Yes	Yes
062	2022	Camino Culebra,		3/17/18	W117.20681	N33.23142	Jones	3700	Public	Vista	110	No	No	Yes	Yes
063	1956	Cerro De Oro,		3/17/18	W117.20523	N33.23212	Clow	2050	Public	Vista	60	No	No	Yes	Yes
064	2048	Camino Loma Verde,	at back from road,	3/17/18	W117.20345	N33.22191	Jones	3700	Public	Vista	80	No	No	Yes	Yes
065	2026	Camino Loma Verde,		3/17/18	W117.20208	N33.22165	Jones	3700	Public	Vista	80	No	Yes	Yes	Yes
066	1904	Stonewall Lane,		3/19/18	W117.20768	N33.21699	Clow	2050	Public	Vista	135	No	No	Yes	Yes
067	1375	Vereda Barranca,	across from this,	3/19/18	W117.20568	N33.21800	Clow	2050	Public	Vista	120	No	Yes	Yes	Yes
068	1990	Alexandro Trail,	at the split,	3/19/18	W117.20892	N33.21650	Clow	2050	Public	Vista	130	No	No	Yes	Yes
069	2013	Alexandro Trail,		3/19/18	W117.20368	N33.21646	Jones	3700	Public	Vista	125	No	No	Yes	Yes
070	2046	Alexandro Trail,	at end of property against fence,	3/19/18	W117.20194	N33.21764	Jones	3700	Public	Vista	120	No	No	Yes	Yes
071	2170	Alexandro Trail,		3/19/18	W117.20055	N33.21829	Clow	2050	Public	Vista	110	No	No	Yes	Yes
072	2190	Alexandro Trail,	at chain gate,	3/19/18	W117.20212	N33.21902	Clow	2050	Public	Vista	85	No	Yes	Yes	Yes
073		Casa De Varada,	on right in Oleander bush	3/21/18	W117.19947	N33.21814	Jones	3700	Public	Vista	70	No	Yes	Yes	Yes
074	1917	Friendly Drive,		3/23/18	W117.20722	N33.21570	Jones	3700	Public	Vista	50	No	No	Yes	Yes
075	1959	Friendly Drive,	down easement on left,	3/23/18	W117.20690	N33.21474	Jones	3700	Public	Vista	50	No	Yes	Yes	Yes
076	1981	Friendly Drive,		3/23/18	W117.20459	N33.21560	Jones	344	Public	Vista	33	No	No	Yes	Yes
077	2057	Friendly Drive,		3/23/18	W117.20026	N33.21530	Clow	2050	Public	Vista	90	No	No	Yes	Yes
078		Foothill Drive, @ Edgehill Road,		3/23/18	W117.20797	N33.21194	Clow	2050	Public	Vista	55	No	No	Yes	Yes
079	2220	Edgehill Road @ Audrey Place,		3/23/18	W117.20299	N33.21189	Jones	3700	Public	Vista	40	No	Yes	Yes	Yes
080	2319	Edgehill Road,		3/23/18	W117.20104	N33.21183	Clow	2050	Public	Vista	80	No	No	Yes	Yes
081	2397	Edgehill Road,		3/23/18	W117.19937	N33.21170	Clow	2050	Public	Vista	80	No	No	Yes	Yes
082	2374	Edgehill Road,	at V.I.D. reservoir	3/23/18	W117.19888	N33.21411	Jones	344	Public	Vista	5	No	No	No	No
083	2152	Catalina Avenue,	down easement on right side,	3/23/18	W117.20411	N33.20902	Clow	2050	Public	Vista	100	No	No	Yes	Yes
084	2219	Catalina Avenue,		3/23/18	W117.20344	N33.20838	Clow	2050	Public	Vista	100	No	No	Yes	Yes
085	2315	Catalina Avenue,	across from this address,	3/23/18	W117.20119	N33.20835	Jones	3700	Public	Vista	85	No	No	Yes	Yes
086	2458	Catalina Avenue,		3/23/18	W117.19771	N33.20828	Jones	3700	Public	Vista	93	No	No	Yes	Yes
087		Catalina Heights Way,	above 2nd curve in road,	3/23/18	W117.19474	N33.20895	Jones	3700	Public	Vallecillo	160	Yes	Yes	Yes	Yes

C H e	H Address	H Street	Location	S Date 09	GPS Longitude	GPS Latitude	Make	Model	riType	W D	PSI 09	High...	B Dot 09	Lube 09	Mag
080	2807	Catalina Heights Way,	at synchallpa road access,	3/23/18	W117.19281	N33.20934	Jones	3700	Public	Vallerto	90	No	No	Yes	Yes
089		Catalina Heights Way,	after 3rd curve in road,	3/23/18	?	?			Public	Vallerto?	?	No	No	No	Yes
090	2448	San Clemente Way,		3/25/18	W117.19984	N33.20227	Clow	2050	Public	Vista	20	No	No	Yes	Yes
091		Huntales Lane @ Star Haven Lane,		3/25/18	W117.20283	N33.19938	Jones	3700	Public	Vista	70	No	No	Yes	Yes
092	2534	Star Haven Lane,		3/25/18	W117.20254	N33.20035	Clow	2050	Public	Vista	70	No	No	Yes	Yes
093	End	Date Palm Court,	at the end,	3/25/18	W117.20073	N33.20029	Clow	2050	Public	Vista	45	No	No	Yes	Yes
094	2522	Huntales Lane,		3/25/18	W117.20121	N33.19930	Jones	3700	Public	Vista	55	No	No	Yes	Yes
095	2532	Huntales Lane,	next to mail box	3/25/18	W117.19957	N33.19929	Jones	3700	Public	Vista	45	No	No	Yes	Yes
096	2538	Huntales Lane,		3/25/18	W117.19876	N33.19924	Jones	3700	Public	Vista	50	No	No	Yes	Yes
097	2540	Huntales Lane,	at end,	3/25/18	W117.19702	N33.19800	Jones	3700	Public	Vista	30	No	No	Yes	Yes
098	2221	Dora's Way,		3/25/18	W117.20212	N33.19818	Jones	3700	Public	Vista	65	No	No	Yes	Yes
099	2137	Dora's Way,		3/25/18	W117.20324	N33.19752	Jones	3700	Public	Vista	70	No	No	Yes	Yes
400	2568	Foothill Drive,		3/26/18	W117.20390	N33.19800	Clow	2050	Public	Vista	85	No	Yes	Yes	Yes
401		Foothill Drive, @ Sunrise Drive,		3/26/18	W117.20414	N33.20020	Clow	2050	Public	Vista	110	No	Yes	Yes	Yes
402	2624	Foothill Drive,		3/26/18	W117.20449	N33.19720	Clow	2050	Public	Vista	80	No	No	Yes	Yes
403	2676	Foothill Drive,		3/26/18	W117.20485	N33.19580	Clow	2050	Public	Vista	100	No	No	Yes	Yes
404	2143	Tierra Verde Road,		3/26/18	W117.20327	N33.19576	Jones	3700	Public	Vista	75	No	No	Yes	Yes
405	2235	Tierra Verde Road,		3/26/18	W117.20190	N33.19571	Jones	3700	Public	Vista	50	No	No	Yes	Yes
406	2677	Foothill Drive,	down easement, set back off road on left,	3/26/18	W117.20645	N33.19568	Jones	3700	Public	Vista	90	No	No	Yes	Yes
407	2746	Foothill Drive,	at start of easement,	3/26/18	W117.20436	N33.19416	Clow	2050	Public	Vista	90	No	Yes	Yes	Yes
408	2016	Loch Lomand Highlands,		3/26/18	W117.20526	N33.19321	Jones	3700	Public	Vista	80	No	No	Yes	Yes
409	2786	Foothill Drive,	up concrete easement at end,	3/26/18	W117.20251	N33.19328	Jones	3700	Public	Vista	70	No	No	Yes	Yes
410	2790	Foothill Drive,		3/26/18	W117.20410	N33.19302	AVK	2462	Public	Vista	90	No	Yes	Yes	Yes
411	2808	Foothill Drive,	across from this address, entrance to 2047	3/26/18	W117.20425	N33.19281	Clow	2050	Public	Vista	90	No	No	Yes	Yes
412		Foothill Drive, @ Katem Drive,		3/27/18	W117.20426	N33.19164	Clow	2050	Public	Vista	80	No	Yes	Yes	Yes
413		Foothill Drive, @ Monte Vista Drive,		3/27/18	W117.20425	N33.19033	Clow	2050	Public	Vista	80	No	No	Yes	Yes
414	2095	Monte Vista Drive,	up easement,	3/27/18	W117.20443	N33.18976	Jones	3700	Public	Vista	70	No	No	Yes	Yes
415	1097	Beaumont Terrace,		3/27/18	W117.20527	N33.18806	Jones	344	Public	Vista	50	No	No	Yes	Yes
416	1962	Monte Vista Drive,		3/27/18	W117.20658	N33.18054	Clow	2050	Public	Vista	70	No	No	Yes	Yes
417	1902	Giddings Ranch Road,		3/27/18	W117.20841	N33.18134	Jones	344	Public	Vista	60	No	No	Yes	Yes
418	1125	Loma Vista Way,		3/27/18	W117.20795	N33.18922	Jones	3700	Public	Vista	55	No	Yes	Yes	Yes
419	1152	Loma Vista Way,		3/27/18	W117.20633	N33.18844	Jones	3700	Public	Vista	45	No	No	Yes	Yes
420	1200	Loma Vista Way,		3/27/18	W117.20836	N33.18651	Clow	2050	Public	Vista	45	No	No	Yes	Yes
421	1260	Loma Vista Way,		3/27/18	W117.20938	N33.18507	Jones	3700	Public	Vista	40	No	No	Yes	Yes
422	1848	Monte Vista Drive,		3/27/18	W117.20999	N33.19034	Jones	3700	Public	Vista	75	No	No	Yes	Yes
423	838	Valley Drive,		3/28/18	W117.21289	N33.19441	Clow	2050	Public	Vista	125	No	Yes	Yes	Yes
424	727	Valley Drive,		3/28/18	W117.21196	N33.19569	Jones	3700	Public	Vista	125	No	No	Yes	Yes
425	710	Valley Drive,	@ Gil Way	3/28/18	W117.21186	N33.19655	Clow	2050	Public	Vista	100	No	No	Yes	Yes
426	528	Valley Drive,		3/28/18	W117.21156	N33.19055	Clow	2050	Public	Vista	95	No	No	Yes	Yes
427		Valley Drive, @ Sunrise Drive,		3/28/18	W117.21167	N33.20084	Clow	2050	Public	Vista	90	No	Yes	Yes	Yes
428	1706	Sunrise Drive,	up easement at the end	3/28/18	W117.21317	N33.20017	Clow	2050	Public	Vista	60	No	No	Yes	Yes
429	411	Skyline Drive,		3/28/18	W117.21317	N33.20122	Jones	344	Public	Vista	95	No	Yes	Yes	Yes
430	342	Skyline Drive,		3/28/18	W117.21455	N33.20772	Clow	2050	Public	Vista	110	No	Yes	Yes	Yes
431	324	Skyline Drive,		3/28/18	W117.21420	N33.20380	Jones	3700	Public	Vista	100	No	No	Yes	Yes
432		Sunrise Place,	1/2 way up on the right,	3/28/18	W117.21106	N33.20203	Clow	2050	Public	Vista	90	No	No	Yes	Yes
433	345	Sunrise Circle,		3/30/18	W117.20922	N33.20141	Clow	2050	Public	Vista	70	No	No	Yes	Yes
434	233	Sunrise Circle,		3/30/18	W117.20908	N33.20270	Jones	3700	Public	Vista	70	No	No	Yes	Yes
435	322	Sunrise Circle,		3/30/18	W117.20124	N33.20326	Jones	3700	Public	Vista	70	No	No	Yes	Yes
436	537	Sunrise Drive, - East,		3/30/18	W117.20860	N33.19840	Clow	2050	Public	Vista	50	No	No	Yes	Yes
437		Sunrise Dr. - East, @ Cuervo Road,		3/30/18	W117.20859	N33.19681	Jones	3700	Public	Vista	50	No	No	Yes	Yes
438	246	Sunrise Drive, - East,		3/30/18	W117.20924	N33.19539	Jones	3700	Public	Vista	90	No	No	Yes	Yes
439	1961	Cuervo Road,	set back from roadway,	3/30/18	W117.20730	N33.19667	Jones	3700	Public	Vista	100	No	No	Yes	Yes

CH #	H Address	H Street	Location	S Date 09	GPS Longitude	GPS Latitude	Make	Model	Type	W D	PSI 09	High ...	B Dot 09	Lube 09	Map
440	2034	Sunrise Drive		3/30/18	W117.20611	N33.20027	Jcrs	3700	Public	Vista	100	No	No	Yes	Yes
441	1104	Robin Place		3/30/18	W117.20302	N33.18993	Clow	2050	Public	Vista	95	No	No	Yes	Yes
442	End	Robin Place		3/30/18	W117.20396	N33.18814	Jcrs	344	Public	Vista	90	No	No	Yes	Yes
433	800	Harrell Lane	300 ft before residence on North side	3/23/18	W117.19028	N33.21089	unkno	unknown	Public	Vista	100	No	No	Yes	Yes
464	353	Styline Drive	behind wall of driveway entrance	3/28/18	W117.21593	N33.20284	Clow	2050	Public	Vista	115	Yes	No	Yes	Yes
878	2090	Casa de Vereda	in rear next to water tank	3/21/18	W117.19686	N33.21925	Jcrs	344	Public	Vista	0	No	No	No	Yes
890	902	Valley Drive	up easement, left of split thru gate on right	3/28/18	W117.21077	N33.19392	Jcrs	3700	Public	Vista	110	No	Yes	Yes	Yes



**Glatfelter
Insurance
Group**

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VISTA FIRE PROTECTION DISTRICT
955 VALE TERRACE DRIVE
VISTA, CA 92084-0000

INVOICE

Remit Payment To: VFIS c/o M&T Bank PO Box 64904 Baltimore, MD 21264-4904	Customer #: C25854 PB #: 2222 PB2 #: 17482 Named Insured: VISTA FIRE PROTECTION DISTRICT Policy Type: Portfolio Policy Number: VFIS-TR-2058187-10 Contract Dates: 09/26/2017 TO 09/26/2018 Trans Type: Installment 1 of 4 Effective Date: 09/26/2017						
	<table border="1"> <thead> <tr> <th>Invoice Date</th> <th>Invoice Number</th> <th>Payment Due Date</th> </tr> </thead> <tbody> <tr> <td>09/27/2017</td> <td>175680113</td> <td>10/27/2017</td> </tr> </tbody> </table>	Invoice Date	Invoice Number	Payment Due Date	09/27/2017	175680113	10/27/2017
	Invoice Date	Invoice Number	Payment Due Date				
09/27/2017	175680113	10/27/2017					
<i>Please make checks payable to VFIS.</i>							

Description	Effective Date	Due Date	Future	Current
Policy Premium	09/26/2017	10/27/2017		\$1,712.00
Installment #2	12/26/2017	01/25/2018	\$1,712.00 - pd	
Installment #3	03/26/2018	04/25/2018	\$1,712.00 - Due	
Installment #4	06/26/2018	07/26/2018	\$1,708.00	
Total Amount Due:				\$1,712.00

Pd Check #3332

If any policy or coverage is not wanted, please notify us immediately. Otherwise, an earned premium will be due the company for the time the policy was in force. Failure to remit payment will result in cancellation of coverage.

SR14

183 Lender Heights Road • P.O. Box 2726 • York, Pennsylvania 17405
(717) 741-0911 • (800) 233-1957 • Fax (717) 747-7085 • www.vfis.com



LAND PLANNING CONSULTANTS

INVOICE

Date: April 2, 2018

Vista Fire Protection District

Work during February 15 – March 13, 2018

955 vale Terrance D. Suite A

Vista, CA 92084

ATTN: Clerk of the Board

Project Description: Fabry lane/Hardell lane Construction proposals

Services by Consultant Included: As Authorized at February board meeting NOT to exceed \$1,000.00

- 2-20 Contractor field meeting to define scope of work needs. 3hrs
- Prepare bid documents with description of work Exhibits.
- Calculate Constructions Quantities.
- Hold instruction meeting with 2 contractors – Solicit proposals
- Research construction field Water costs
- Prepare and attend meeting with Jerry and Wallace
- Modify and expand Exhibits showing work description. Revisit Bidders
- Attend 3-4 Board meeting – No charge

Summary of time:

13.0 Hours consultant services at \$75 per hour

\$975.00

Submitted by:

Brooks Cavanaugh

URBAN PLANNING

LAND USE STUDIES

PROPERTY ASSISTANCE

777 W. Vista Way, Suite 200

Vista, CA 92083

(760) 458-0671

bcavan4420@aol.com

From: bcavan4420 <bcavan4420@aol.com>

To: jhill <jhill@cityofmissionviejo.org>; starcpas <starcpas@aol.com>

Subject: Consultant Invoice

Date: Tue, Apr 3, 2018 12:21 pm

Attachments: Vista Fire Protection District.docx (35K)

Hello Jerry, The attached invoice is for work authorize by the board from February to receive and process bids among other things please note the reduced per hour consultant charge. Also forwarding a copy to accounting office.

Have set meeting with Lori and contractor to execute contract this after noon will get a schedule. ~Brooks

VISTA FIRE PROTECTION DISTRICT
 955 VALE TERRACE DR STE A | VISTA, CA 92084
 EIN: 95-6003430

Jan 1 - Mar 31, 2018

941 Payroll Liabilities and Payments

Major Federal Tax	Payroll Date	Federal Tax	AEIC	Social Security	Medicare	State	Total
	01/09/2018	551.10	-	148.80	34.80	-	734.70
Total Wages & Accrued Taxes		1,200.00	-	1,200.00	1,200.00	-	734.70
Total Tax Payments		1,200.00	-	148.80	34.80	-	734.70
Unpaid Tax Liability		551.10	-	148.80	34.80	-	734.70

Due

Payment Amount Due	95-6003430
001 Social Security	148.80
002 Medicare & Medicare Addl	34.80
003 Tax Withholding	551.10

VISTA FIRE PROTECTION DISTRICT
 955 VALE TERRACE DR STE A | VISTA, CA 92084
 EIN: 95-6003430

State Payroll Liabilities and Payments Jan 1 - Mar 31, 2018

Payroll Period	State	Wages	State UI	State Disability	State Health	State Pension	Other	Total Tax
01/09/2018	CA	1,200.00	280.05	-	-	-	-	280.05
Total Wages & Accrued Taxes		1,200.00	280.05					280.05
Check Date	Payroll Date	State With	State	State Disability	State Health	State Pension	Other	Amount
		Amount						
Total Tax Payments		280.05						280.05
Unpaid Tax Liability								280.05

Due

VISTA FIRE PROTECTION DISTRICT
 PORTFOLIO SUMMARY
 MARCH 31, 2018

INVESTMENTS	CASH	ACCRUED INTEREST	TOTAL ASSETS	CURRENT RATE	PURCHASE YIELD	DATE MATURE	ORIGINAL COST	BOOK VALUE
Fire Mitigation Fee	578,849	2,000	580,849	1.427%				
Wells Fargo Bank	175,932		175,932	0.000%				
Calif. Asset Mgmt Program	233,473	270	233,743	1.500%				
Local Agency Invest Fund	849,470	2,950	852,420	1.412%				
San Diego Investment Pool	2,089,831	7,200	2,097,031	1.427%				
Ally Bank					1.300%	7/9/2018	125,433	125,467
Ally Bank					1.950%	8/10/2020	124,818	125,182
Freddie Mac					1.260%	12/28/2018	300,000	300,977
Freddie Mac					1.000%	1/25/2019	250,000	250,458
Freddie Mac					1.450%	8/10/2020	300,000	300,616
Freddie Mac					1.100%	9/13/2018	250,000	250,138
Freddie Mac					1.300%	9/30/2019	150,000	150,005
Freddie Mac					1.300%	11/27/2019	300,000	301,343
Freddie Mac					1.500%	11/10/2020	300,000	301,763
Freddie Mac					2.050%	12/30/2021	250,000	251,295
Fannie Mae					1.250%	7/26/2019	500,000	501,128
Fannie Mae					1.200%	6/28/2019	350,000	351,085
Fannie Mae					1.250%	2/26/2019	500,000	500,608
Fannie Mae					1.250%	8/23/2019	500,000	500,660
Fannie Mae					1.450%	9/30/2020	300,000	300,012
Fannie Mae					1.700%	10/12/2021	500,000	503,990
Federal Home Loan Banks					2.050%	8/8/2022	140,000	140,423
Federal Farm Credit Banks					2.050%	9/30/2020	251,783	251,224
Goldman Sachs BK USA NY					1.350%	6/10/2019	199,704	200,046
World's Foremost Bank					1.275%	11/6/2018	253,678	252,819
Compass Bank					1.750%	6/17/2021	250,000	250,180
Wells Fargo Bank					2.249%	8/30/2021	149,714	150,046
American Express Bank					2.450%	8/29/2022	154,634	155,003
American Express Centurion Bank					2.400%	4/26/2022	249,410	252,047
Capital One Bank					2.350%	7/26/2022	124,415	124,991
HSBC BANK USA					2.350%	7/14/2022	79,812	80,227
Core Account-Fidelity MM			6,944,980				73,247	73,247
FMV Fidelity / Zions CA								
Totals	3,927,555	12,420	10,884,955		2.239%		6,926,648	6,944,980



VISTA FIRE PROTECTION DISTRICT

To: Board of Directors, Vista Fire Protection District
Subject: District Fire Inspector Monthly Report
Reporting Period: March 2018

District enhanced activities for March 2018

- Inspected 1,098 properties, finding 98.5% of them compliant with 'Fire Safe' requirements
- Found 6 map book corrections (new construction)
- Issued 17 Hazardous Fire Area Inspection Notices for Fire Code Violations
- Had 26 Face-to-Face field opportunities and 2 City Hall counter visits with District Residents
- Handed out 6 'Living with Wildfire' Guide Books
- Conducted 4 parcel / structure safety inspections requested by a resident
- Assessed all District Emergency Access Roads
- Met with the Vista Valley HOA President and their lead landscaper to assess the fire threat in their community

- Received 31 Phone Calls: 18 questions and 23 complaints which resulted in 13 parcel inspections that ultimately resulted in 3 violation notices being sent to property owners

- Attended a VUSD Town Hall meeting dealing with Campus Safety & Security
- Attended a VUSD Safety Committee Meeting

Planned activities for April 2018

- Continue assessing Fire Hazard threats in the Vista Fire Protection District
- Continue to monitor for any Emergency Response Map Book inconsistencies
- Respond to citizen complaints regarding any perceived hazardous conditions
- Assess all District Emergency Evacuation Roads
- Update Weed Abatement data in preparation of Weed Abatement notices being scheduled for mailing the week of April 16, 2018
- Attend a class taught by the NFPA Program Manager for Firewise USA

Respectfully submitted,

Mike McFadden
Fire Inspector / Fire Investigator
Vista Fire Protection District



**VISTA FIRE
PROTECTION DISTRICT**

Prepared by: Jeff Schroeder, Battalion Chief

Approved by: Jeff Hahn, Fire Chief 

Meeting date: April 11, 2018

Agenda location: Report of the Fire Chief

SUBJECT: EMERGENCY RESPONSES FEBRUARY 2018

RECOMMENDATION: No action necessary. Information only.

STATEMENT ON THE SUBJECT: N/A

FISCAL IMPACT: N/A

EXHIBITS:

- 1 Emergency Responses FEBRUARY 2018

VISTA FIRE DEPARTMENT

February 2018 Monthly Incident Report

1. Monthly Activity Report
 - A. Response Travel Time Report: Total calls of 1,177 of which 926 were counted in the response summary. Calls not counted in the Response Travel Time Report include:
 1. Non-priority responses.
 2. Cancelled while responding.
 3. Staged for sheriff.
 4. Responding to another jurisdiction for Automatic/Mutual Aid.
 5. No 'on scene' MST by responding apparatus.
 - B. USR 5 year monthly comparison City and District *
 - C. Incident Summary Report:
 1. Mutual and Automatic Aid
 2. Ambulance Transports
 3. Noteworthy Events
 4. Incident Type
 5. Fire Loss Values
2. Incident Type Response Summary by District
3. Incident Log by District
 1. Nonpriority calls have been removed
4. False Alarm Report
5. Response Time Chart

*New census based density maps have drastically changed USR call volumes beginning April 1st 2015



**Fire Department
Monthly Activity Report**

February 2018

Response travel time last month (cad)			
	Total	City	District
Number of incidents	1,177	795	121
Number of urgent calls	1,127	756	114
Average travel time *	4:03	3:57	4:45
75 th fractal travel time *	4:48	4:42	5:45
90 th fractal travel time *	6:12	5:58	7:00

Response travel time last 12 months (cad)			
	Total	City	District
Number of incidents	14,547	8,953	1,672
Number of urgent calls	13,803	8,442	1,589
Average travel time *	4:12	3:49	5:00
75 th fractal travel time *	5:08	4:37	5:55
90 th fractal travel time *	6:33	5:46	7:33

* First unit on scene and emergency calls only-includes automatic aid units

* All calls at 718 Sycamore Dr. are located in Fire District

Mutual/Automatic Aid		
	Current month	Year-to-date
Given	254	526
Received	173	389

Ambulance Transports		
	Current month	Year-to-date
Vista	501	1,065
Other Agencies	100	202

Noteworthy Events
<ul style="list-style-type: none"> • Structure Fire: 730 Highland • Structure Fire: 1100 Starview - hoarder house • CE: Trauma skills review • Training: Zone SDG&E presentation • Training: Wellness testing • Shift Captains meetings • 6 month tests for 5 probationary employees

February 2018

USR 5-year with monthly comparison-City						
	Urban		Suburban		Rural	
Year	Unit Responses	90th	Unit Responses	90th	Unit Responses	90th
2014	4,480	0:05:24	499	0:05:48	1,123	0:05:40
2015	6,873	0:05:53	267	0:05:54	583	0:05:52
2016	7,661	0:05:51	193	0:07:24	339	0:06:18
2017	7,312	0:05:43	157	0:06:47	282	0:06:28
2018 Jan-Feb	1,429	0:05:51	38	0:07:06	44	0:07:26
<i>Δ YTD previous year</i>		0:00:08			0:00:19	0:00:58

USR 5-year with monthly comparison-District						
	Urban		Suburban		Rural	
Year	Unit Responses	90th	Unit Responses	90th	Unit Responses	90th
2014	387	0:06:04	328	0:07:10	288	0:08:52
2015	836	0:07:13	150	0:08:19	296	0:10:18
2016	992	0:07:06	113	0:09:39	281	0:08:38
2017	1,023	0:06:55	90	0:09:47	327	0:08:30
2018 Jan-Feb	162	0:06:38	24	0:08:58	61	0:08:37
<i>Δ YTD previous year</i>		- 0:00:17			-0:00:49	0:00:07

Incident type	Last Month		Last 12 months	
	Department	District	Department	District
Fires	27	3	299	46
Explosion/Rupture	1	0	4	1
EMS/Rescue	820	93	10,042	1,295
Hazardous Condition	11	0	88	12
Service Calls	69	11	1,074	188
Good intent Calls	224	14	2,712	249
False Calls	25	1	373	37
Natural Events	0	0	4	0
Other	8	0	3	0
Total	1,177	122	14,599	1,828

	Monthly	Year-to-date
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	Fire Loss	Pre-incident value	Fire Loss	Pre-incident value
City of Vista	\$131,600	\$2,370,360	\$136,450	\$2,773,210
Fire District	\$0	\$0	\$0	\$0

Incident Type Response Summary by District

Date Range: From 2/1/2018 To 2/28/2018

District Selected: All

Incident Type Selected: All

District: c

Fire	15	14	00:05:32	\$131,600	\$2,370,360
Rupture/Explosion	1	1	00:06:15		
EMS/Rescue	568	552	00:04:55		
Hazardous Condition	9	7	00:05:25		
Service Call	53	18	00:04:06		
Good Intent	124	41	00:04:45		
False Call	24	20	00:05:39		
Totals:	794	653	00:04:56	\$131,600	\$2,370,360

District: ebd

Fire	1	1	00:02:45		
EMS/Rescue	7	7	00:08:08		
Good Intent	4				
Totals:	12	8	00:07:28		

District: CDF

Good Intent	1				
Totals:	1				

District: d

Fire	3	3	00:06:37		
EMS/Rescue	93	89	00:05:47		
Service Call	11	2	00:05:43		
Good Intent	14	2	00:05:32		
False Call	1	1	00:08:02		
Totals:	122	97	00:05:49		

District: esc

Good Intent	2				
Totals:	2				

District: MCP

Good Intent	1				
Totals:	1				

District: NCF

EMS/Rescue	7	7	00:05:35		
Good Intent	10				
Totals:	17	7	00:05:35		

District: ocs

Fire	5	5	00:06:44	\$4,000	\$4,000
EMS/Rescue	96	94	00:07:20		
Hazardous Condition	1	1	00:06:05		

District: ocs - (Continued)

Service Call	4	4	00:07:21		
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Good Intent	42	4	00:07:25		
Totals:	148	108	00:07:17	\$4,000	\$4,000
<u>District: sde</u>					
Good Intent	1				
Totals:	1				
<u>District: sme</u>					
Fire	3	2	00:04:45		
EMS/Rescue	49	48	00:06:05		
Hazardous Condition	1	1	00:07:03		
Service Call	1	1	00:04:47		
Good Intent	25	1	00:07:29		
Totals:	79	53	00:06:03		
Total Incident Count:	1,177			\$135,600	\$2,374,360

Incident Log by District

Date Range: From 2/1/2018 To 2/28/2018

District Selected: d

District ID - d

0001304	02/01/2018	10:00:38	Laurel Valley Dr	321	00:11:08	First in unit on training status	\$0.00
0001328	02/01/2018	16:24:50	718 Sycamore Ave	321	00:08:17	First in unit on training status	\$0.00
0001345	02/02/2018	06:31:12	Buena Creek Rd	321	00:06:46		\$0.00
0001364	02/02/2018	15:27:53	Guajome Lake Rd	321	00:05:12		\$0.00
000136502/02/2018	15:36:38		Hannalei Dr	321	00:05:56		\$0.00
0001369	02/02/2018	16:53:02	718 Sycamore Ave	321	00:03:40		\$0.00
0001378	02/02/2018	19:30:29	E Vista Way	321	00:03:42		\$0.00
0001388	02/03/2018	01:23:05	Vista Valley Dr	321	00:11:12	Travel time 8:09 from quarters	\$0.00
0001424	02/03/2018	21:46:51	Buena Village Dr	321	00:10:22	Travel time 8:36 from quarters	\$0.00
0001431	02/04/2018	03:31:43	Miramar Dr	321	00:07:04		\$0.00
0001451	02/04/2018	12:21:47	Foothill Dr	611	Cancelled		\$0.00
0001456	02/04/2018	14:57:11	Warmlands Ave	321	00:04:39		\$0.00
0001474	02/04/2018	21:53:39	Primrose Pl	320	00:04:33		\$0.00
0001475	02/04/2018	23:05:48	1863 Devon Pl	321	00:04:51		\$0.00
0001477	02/04/2018	23:29:25	1863 Devon Pl	321	00:04:26		\$0.00
0001516	02/05/2018	20:33:32	Sunrise Dr	321	00:05:18		\$0.00

District ID - d - Continued

0001518	02/05/2018	20:37:06	Bautista Ave	611	Cancelled	\$0.00	\$0.00
0001523	02/05/2018	22:35:15	Barsby St	324	00:04:22	\$0.00	\$0.00
0001542	02/06/2018	11:32:55	Plumosa Ave	321	00:04:16	\$0.00	\$0.00
0001569	02/06/2018	19:04:32	Catalina Ave	611	Cancelled	\$0.00	\$0.00
0001574	02/06/2018	21:48:46	On E PALMYRA Dr at S SANTA FE Ave		321	00:04:25	\$0.00
0001580	02/07/2018	03:55:29	Bautista Ave	321	00:06:25	\$0.00	\$0.00
0001585	02/07/2018	05:46:47	Vista Grande Tr	321	00:04:46	\$0.00	\$0.00
0001602	02/07/2018	12:59:00	S Santa Fe Ave	321	00:04:45	\$0.00	\$0.00
0001609	02/07/2018	15:53:19	S Santa Fe Ave	321	00:04:37	\$0.00	\$0.00
0001618	02/07/2018	18:10:05	Bittersweet Hill	321	00:04:23	\$0.00	\$0.00
0001639	02/08/2018	10:10:11	Foothill Dr	142	00:07:25	\$0.00	\$0.00
0001642	02/08/2018	10:52:52	NELLA Ln	321	00:06:21	\$0.00	\$0.00
0001648	02/08/2018	14:13:25	Bosna Pl	321	00:03:59	\$0.00	\$0.00
0001656	02/08/2018	19:15:26	Via Del Cerro	622	00:06:42	\$0.00	\$0.00
0001661	02/08/2018	21:51:32	Pruett Dr	611	Cancelled	\$0.00	\$0.00
0001674	02/09/2018	08:55:19	Sugarbush Dr	321	00:05:46	\$0.00	\$0.00
0001695	02/09/2018	18:42:12	S Santa Fe Ave	321	00:05:04	\$0.00	\$0.00
0001701	02/09/2018	21:02:04	Montgomery Dr	321	00:07:51	\$0.00	\$0.00
0001704	02/09/2018	21:57:31	S Santa Fe Ave	611E	Cancelled	\$0.00	\$0.00
0001716	02/10/2018	09:52:15	Buena Vista Dr	321	00:06:14	\$0.00	\$0.00

District ID - D - Continued

0001720	02/10/2018	10:59:20	BUENA CREEK Rd	321	00:02:22	\$0.00	\$0.00
0001756	02/11/2018	14:57:40	1863 Devon Pl	321	00:04:41	\$0.00	\$0.00
0001757	02/11/2018	15:11:01	2275 Bosna Pl	321	00:06:36	\$0.00	\$0.00
0001761	02/11/2018	17:20:14	735 Mason Rd	321	00:06:42	\$0.00	\$0.00
0001777	02/12/2018	09:45:28	Edgehill Rd	321	00:06:08	\$0.00	\$0.00
0001779	02/12/2018	10:19:55	Hartwright Rd	321	00:04:26	\$0.00	\$0.00
0001806	02/13/2018	06:28:49	1863 Devon Pl	321	00:06:20	\$0.00	\$0.00
0001824	02/13/2018	14:31:14	Osborne St	321	00:06:51	\$0.00	\$0.00
0001838	02/13/2018	22:21:10	Vista Valley Dr	554	Not Priority	\$0.00	\$0.00
0001851	02/14/2018	11:41:08	Valley Dr	321	Not Priority	\$0.00	\$0.00
0001877	02/14/2018	21:06:04	S Santa Fe Ave	321	00:05:14	\$0.00	\$0.00
0001880	02/15/2018	04:15:05	223 Smilax Rd	321	00:06:58	\$0.00	\$0.00
0001912	02/15/2018	17:25:39	Plumosa Ave	611	Cancelled	\$0.00	\$0.00
0001920	02/15/2018	19:52:37	Buena Creek Rd	321	00:04:02	\$0.00	\$0.00
0001932	02/15/2018	23:48:00	Bautista Ave	611	Cancelled	\$0.00	\$0.00
0001934	02/16/2018	01:24:04	Devon Pl # RM 239	321	00:06:15	\$0.00	\$0.00
0001968	02/16/2018	20:58:38	S Santa Fe Ave	321	00:05:13	\$0.00	\$0.00
0001982	02/17/2018	09:51:49	Hartwright Rd # SP 1	321	00:04:44	\$0.00	\$0.00

District ID - d - Continued

0001997	02/17/2018	17:05:47	On Hutchison St at Osborne St	321	00:04:46	\$0.00	\$0.00
0001999	02/17/2018	17:52:30	Old River Rd	611	Cancelled	\$0.00	\$0.00
0002012	02/17/2018	22:45:49	Osborne St	321	00:04:21	\$0.00	\$0.00
0002017	02/18/2018	00:25:36	718 Sycamore Ave	321	00:04:50	\$0.00	\$0.00
0002024	02/18/2018	03:32:51	S Santa Fe Ave	113	00:05:39	\$0.00	\$0.00
0002026	02/18/2018	06:03:50	1863 Devon Pl	321	00:05:27	\$0.00	\$0.00
0002031	02/18/2018	08:42:30	La Rueda Rd	321	00:04:07	\$0.00	\$0.00
0002034	02/18/2018	09:44:44	Lone Oak Rd	321	00:04:57	\$0.00	\$0.00
0002073	02/19/2018	09:38:50	1863 Devon Pl	321	00:05:33	\$0.00	\$0.00
0002086	02/19/2018	11:33:26	Osborne St	321	00:06:36	\$0.00	\$0.00
0002090	02/19/2018	12:26:32	223 Smitax Rd	321	00:06:07	\$0.00	\$0.00
0002097	02/19/2018	18:59:28	1863 Devon Pl	321	00:07:11	\$0.00	\$0.00
0002104	02/19/2018	22:29:13	York Dr	321	00:04:41	\$0.00	\$0.00
0002110	02/20/2018	07:18:44	2218 Bosna Pl	321	00:04:25	\$0.00	\$0.00
0002111	02/20/2018	08:11:02	S Santa Fe Ave	321	00:04:48	\$0.00	\$0.00
0002115	02/20/2018	09:50:54	N Santa Fe Ave	611	Cancelled	\$0.00	\$0.00
0002116	02/20/2018	09:52:30	S Santa Fe Ave	322	00:04:40	\$0.00	\$0.00
0002127	02/20/2018	11:51:14	Strawberry Hill Ln	321	00:04:05	\$0.00	\$0.00
0002137	02/20/2018	15:48:33	Lone Oak Ln	151	00:06:47	\$0.00	\$0.00
0002145	02/20/2018	21:36:09	S Santa Fe Ave	321	00:04:01	\$0.00	\$0.00
0002148	02/21/2018	07:06:14	Barsby St	321	00:05:13	\$0.00	\$0.00

District ID	d	-	Continued										
0002179	02/21/2018	18:48:40	Lavender Ln	321	00:05:37	\$0.00	\$0.00						
0002187	02/22/2018	03:37:33	Margale Ln	321	00:08:00	\$0.00	\$0.00						
0002197	02/22/2018	10:38:10	Hannalei Dr	600	00:04:23	\$0.00	\$0.00						
0002222	02/23/2018	02:57:12	Tierra Verde Rd	321	00:06:07	\$0.00	\$0.00						
0002228	02/23/2018	07:16:10	Sunrise Pl	321	00:05:23	\$0.00	\$0.00						
0002246	02/23/2018	14:39:55	Lone Oak Rd	321	00:05:11	\$0.00	\$0.00						
0002248	02/23/2018	14:50:42	Robelini Dr	552	00:02:40	\$0.00	\$0.00						
0002256	02/23/2018	15:57:20	718 Sycamore Ave	324	00:00:32	\$0.00	\$0.00						
0002267	02/24/2018	01:25:19	S Santa Fe Ave	321	00:05:47	\$0.00	\$0.00						
0002274	02/24/2018	09:52:13	Riviera Ct	321	00:03:21	\$0.00	\$0.00						
0002281	02/24/2018	13:36:16	Evvia Ct	321	00:04:53	\$0.00	\$0.00						
0002296	02/24/2018	21:30:38	S Santa Fe Ave # APT B	321	00:04:56	\$0.00	\$0.00						
0002297	02/24/2018	21:40:07	Woodland Dr	321	00:05:06	\$0.00	\$0.00						
0002298	02/24/2018	22:48:22	El Valle Opulento	321	00:04:11	\$0.00	\$0.00						
0002301	02/25/2018	00:00:19	225 Smitax Rd	321	00:06:34	\$0.00	\$0.00						
0002328	02/25/2018	15:39:10	Ladoga Ln	321	00:07:00	\$0.00	\$0.00						
0002330	02/25/2018	16:44:30	Hutchison St	321	00:06:10	\$0.00	\$0.00						
0002348	02/26/2018	04:15:08	Edgehill Rd	321	00:09:20	Travel time 7:41 from quarters							
0002354	02/26/2018	09:43:38	Felicia Way	321	00:06:37	\$0.00	\$0.00						
0002377	02/26/2018	19:16:34	S Santa Fe Ave	611	Cancelled	\$0.00	\$0.00						
0002379	02/26/2018	19:56:44	On FAIRVIEW Dr at GOPHER CANYON Rd		322	00:09:31	\$0.00						
0002387	02/26/2018	23:07:31	Sunrise Dr E	321	00:05:23	\$0.00	\$0.00						
0002388	02/27/2018	01:02:21	Elevado Hills Dr	321	00:08:57	Travel time 7:32 from quarters							

District ID - d - Continued	Date	Time	Location	Unit	Time	Time	Amount
0002395	02/27/2018	07:32:20	Buena Creek Rd	321	00:05:33		\$0.00
0002400	02/27/2018	09:36:17	Nella Ln	321	00:13:55	First in unit (E11) did not press at scene button	\$0.00
0002411	02/27/2018	13:39:40	Smilax Rd	321	00:05:36		\$0.00
0002425	02/27/2018	21:01:46	On BUENA CREEK Rd at BLUEBIRD CANY	324	00:07:18		\$0.00
0002427	02/27/2018	21:24:38	El Valle Opuento	611E	Cancelled		\$0.00
0002428	02/27/2018	22:04:25	Primrose Pl	321	00:05:08		\$0.00
0002470	02/28/2018	18:53:32	Vista Valley Dr	321	00:08:33	Travel time 5:22 from quarters	\$0.00
Total for district d:							\$0.00
Total:							\$0.00

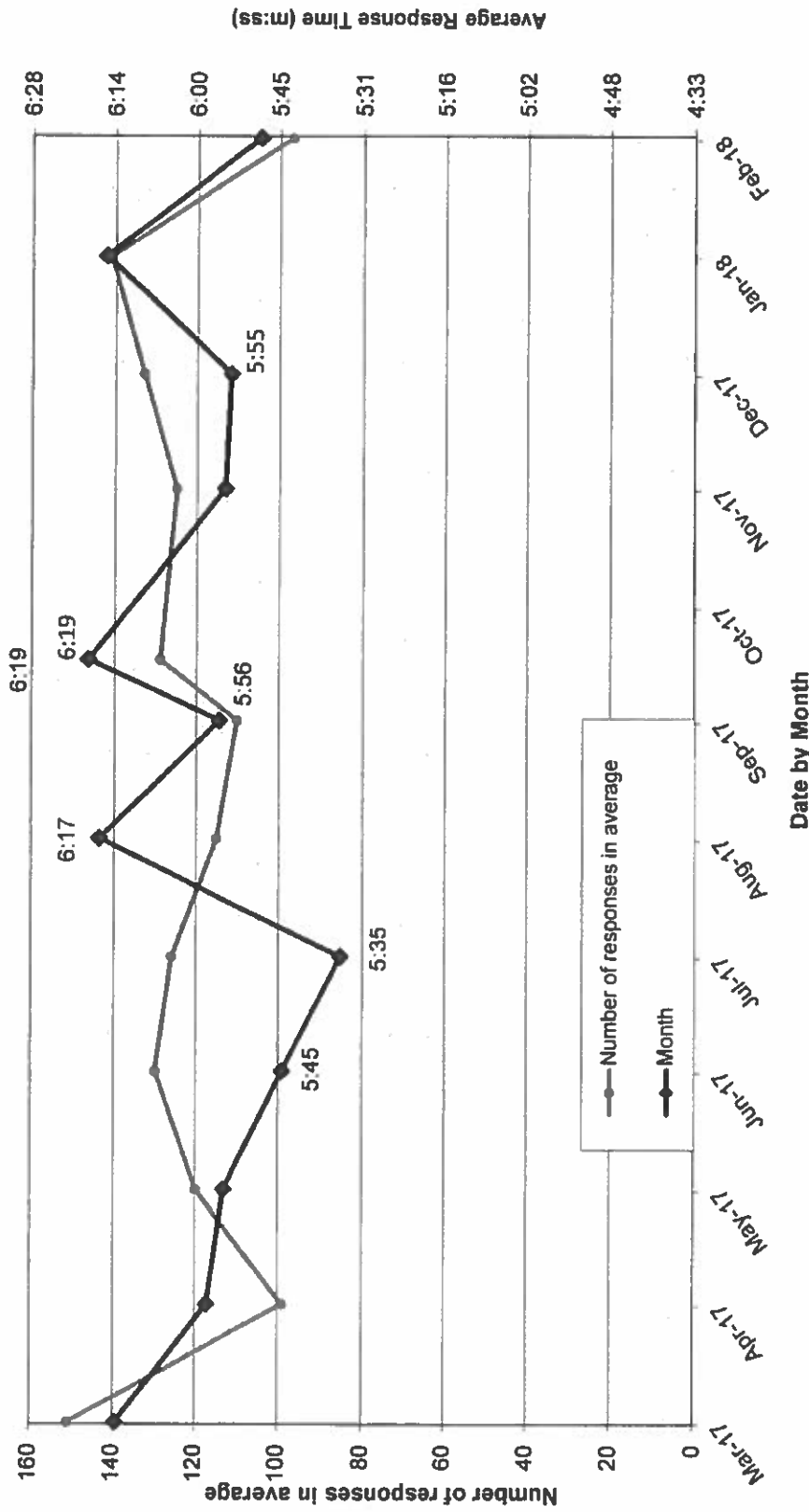
*** NON Priority calls have been removed this list

False Alarms Report

Date Range: From 2/1/2018 To 2/28/2018

1132 N Melrose Dr	0002154	02/21/2018	09:20:33	Wednesday	743 - Smoke detector activation, no fire - unintentional
1150 E Vista Way	0002190	02/22/2018	08:22:00	Thursday	735 - Alarm system sounded due to malfunction
1150 Joshua Way	0001646	02/08/2018	13:04:34	Thursday	700 - False alarm or false call, other
1330 Specialty Dr	0002399	02/27/2018	09:01:56	Tuesday	733 - Smoke detector activation due to malfunction
151 Vista Village Dr	0001974	02/17/2018	02:11:49	Saturday	735 - Alarm system sounded due to malfunction
1712 W Knapp Dr	0001620	02/07/2018	18:33:12	Wednesday	743 - Smoke detector activation, no fire - unintentional
1795 Wolverine Way	0001870	02/14/2018	16:12:31	Wednesday	700 - False alarm or false call, other
1800 University Dr	0002102	02/19/2018	20:31:56	Monday	735 - Alarm system sounded due to malfunction
1857 Goldenrod Ln	0001666	02/09/2018	02:45:22	Friday	700 - False alarm or false call, other
2000 Westwood Rd	0001462	02/04/2018	18:13:55	Sunday	735 - Alarm system sounded due to malfunction
215 N Melrose Dr	0001348	02/02/2018	09:07:10	Friday	733 - Smoke detector activation due to malfunction
2330 La Mirada Dr # STE 600	0002277	02/24/2018	10:29:47	Saturday	700 - False alarm or false call, other
260 Cedar Rd	0001839	02/13/2018	22:29:27	Tuesday	733 - Smoke detector activation due to malfunction
331 Dorsey Way	0002058	02/18/2018	19:37:51	Sunday	735 - Alarm system sounded due to malfunction
333 N Melrose Dr # UNIT H	0001453	02/04/2018	14:28:21	Sunday	735 - Alarm system sounded due to malfunction
345 Apollo Dr	0002092	02/19/2018	15:53:37	Monday	745 - Alarm system sounded, no fire - unintentional
593 COPPER Dr	0001329	02/01/2018	16:28:33	Thursday	710 - Malicious, mischievous false call, other
595 Vale View Dr	0002185	02/22/2018	03:25:12	Thursday	700 - False alarm or false call, other
727 Nob Cr	0002134	02/20/2018	15:14:19	Tuesday	740 - Unintentional transmission of alarm, other
757 Breeze Hill Rd	0002469	02/28/2018	18:22:09	Wednesday	743 - Smoke detector activation, no fire - unintentional
780 Shadowridge Dr	0002337	02/25/2018	19:36:45	Sunday	735 - Alarm system sounded due to malfunction
836 Olive Ave	0002307	02/25/2018	05:05:02	Sunday	733 - Smoke detector activation due to malfunction
870 Softwind Rd # APT 4	0001450	02/04/2018	12:19:26	Sunday	736 - CO detector activation due to malfunction
969 Tiger Tail Rd	0001892	02/15/2018	11:25:31	Thursday	735 - Alarm system sounded due to malfunction
996 Sugarbush Dr	0001854	02/14/2018	11:52:30	Wednesday	733 - Smoke detector activation due to malfunction
Grandtotal:	25				

Fire District Response Time 12 month



Data retrieved from Zoll Data System with Crystal reports
 Note: Incident count used in averages does not include the following:
 Not completed incidents, Mutual Aid Given, Other Aid Given, Cancelled in route,
 Not priority, Fill-in Standby, No arrival and Invalid Dates/Times

Response Time = turnout time + travel time



**California Special
Districts Association**
Districts Stronger Together

2018 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jo MacKenzie

District/Company: Vista Irrigation District

Title: President, Board of Directors

Elected/Appointed/Staff: Elected

Length of Service with District: 26 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

- President 2011, Vice President 2010, Treasurer 2008-2009
- CSDA Legislative Advocate of the Year 2010
- Finance Corporation 2007-present, President 2012, 2013, 2015- present
- Special District Leadership Foundation Board of Directors, Treasurer 2014-present
- Fiscal and Audit Committees; Membership Committee 2011- present
- Legislative Committee 2004-present; Chair, 2006-2010 and 2012
- San Diego Chapter, Board of Directors 1993-present, President 1998-2000
- Graduate of CSDA Governance Academy
- Attend Annual Conference and Legislative Days

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

- ACWA: Past Board Director; Local Government, Chair 2014-2015 and Membership Committees
- ACWA Region 10 Board, Vice Chair, Alternate Chair, Director 1997-2010
- Special District Official of the Year by PublicCEO 2011

3. List local government involvement (such as LAFCO, Association of Governments, etc.):

- San Diego LAFCO, 1994-present, Current Chair; served on Advisory Committee for 14 years
- CALAFCO Board member
- Served on City of San Marcos Planning and Traffic Commissions
- Personally initiated the City of San Marcos Budget Review Committee in 1980, Chair 1996-2006

4. List civic organization involvement:

- San Marcos Chamber of Commerce, Lifetime Ambassador
- Graduate Leadership 2000, Cal State San Marcos
- Soroptimist International

****Candidate Statement-**Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after May 31, 2018 will not be included with the ballot mailing.



VISTA FIRE
PROTECTION DISTRICT

Prepared by: Ned Vander Pol, Deputy Chief

Approved by: Jeff Hahn, Fire Chief 

Meeting date: April 11, 2018

Agenda location: New Business

SUBJECT: Continued Participation in the Fire Mitigation Fee Program

RECOMMENDATION:

Approve and sign resolution #2018-1 to collect the Fire Mitigation Fees through San Diego County.

PRIOR BOARD ACTION:

On March 14, 2018 the Vista Fire Protection District board was notified that the annual resolution regarding fire mitigation fees was to be presented at the April 11, 2018 meeting of the Board.

STATEMENT ON THE SUBJECT:

Resolution # 2018-1 will supersede Resolution # 2017-1 and allow for continuation of the collection of 100% of the Fire Mitigation Fees available to the District.

Vista Fire Protection District is currently participating in San Diego County's Fire Mitigation Fee Program. The County of San Diego is empowered to collect mitigation fees from applicants for new development for the purpose of the expansion of fire protection and firefighting facilities and equipment. The County of San Diego has established fee ceilings for types of construction by Chapter 3 of Division 10 of Title 8 (commencing with 810.301) of the San Diego County Code. The County of San Diego has amended Chapter 3, Division 10 of Title 8 of the San Diego County Code of Regulatory Ordinances relating to fire mitigation fees.

FISCAL IMPACT:

The collection of Fire Mitigation Fees will help offset the costs of providing services to new development in the District.

EXHIBITS:

Resolution # 2018-1

RESOLUTION No. 2018 - 1

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VISTA FIRE PROTECTION DISTRICT TO PARTICIPATE IN THE SAN DIEGO COUNTY FIRE MITIGATION FEE PROGRAM

WHEREAS, the Vista Fire Protection District is anticipating that new development will occur within the district which will cause the need for the expansion of existing fire protection facilities; and

WHEREAS, the Vista Fire Protection District is currently participating in San Diego County's Fire Mitigation Program; and

WHEREAS, the County of San Diego is empowered to collect mitigation fees from applicants for new development for the purpose of the expansion of fire protection and firefighting facilities and equipment; and

WHEREAS, the County of San Diego has established fee ceilings for types of construction by Chapter 3 of Division 10 of Title 8 (commencing with § 810.301) of the San Diego County Code; and

WHEREAS, the County of San Diego has amended Chapter 3, Division 10 of Title 8 of the San Diego County Code of Regulatory Ordinances relating to fire mitigation fees; and

WHEREAS, the Vista Fire Protection District intend hereby to comply with said amendments to continue to participate in the fire mitigation fee program.

IT IS HEREBY FOUND THAT:

- (1) The Vista Fire Protection District does not have existing facilities which could be used to provide an adequate level of service to new development within the district's boundaries; and
- (2) The Vista Fire Protection District does not have sufficient funds available to construct additional facilities from fund balances, capital facility funds, property tax sources, or any other appropriate sources; and
- (3) The lack of fire protection facilities and equipment to serve new development would create a situation perilous to the public health and safety if fire mitigation fees are not levied within the district; and
- (4) The annexation fees and plan check fees charged by the Vista Fire Protection District do not include a payment toward the costs of capital facility and equipment expansion as a component of the fee.

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) The Vista Fire Protection District requests the County to collect 100% of the ceiling amount of the fire mitigation fee on the district's behalf from applicants for building permits. This percentage of the ceiling fee is equal to or less than the capital facility expansion needs caused by new development.
- (2) The fee amounts do not exceed the ceiling for fire mitigation fees established by the San Diego County Board of Supervisors.
- (3) Mitigation fees paid under this program will be used to expand the availability of capital facilities and equipment to serve new development.
- (4) The district shall place all funds received by the County under this program, and all interest subsequently accrued by the district on these funds, in a separate budget accounting category to be known as the "San Diego County Fire Mitigation Fee".
- (5) The district shall expend funds from said "San Diego County Fire Mitigation Fee" budget accounting category only for the purposes of providing capital facilities and equipment to serve new development.
- (6) The district shall submit a Fire Mitigation Fee Annual Report, not later than August 29 of each year, to the Director of the Office of Disaster Preparedness specifying the amount of funds collected and the expenditures by category. In addition, the report shall specify the actions the district plans to take to alleviate the facility and equipment needs caused by new development in a Multi-Year Facilities and Equipment Plan adopted at a noticed public hearing. The district shall make available, upon request by the Director, a copy of its annual audit report.
- (7) The district shall make its records available to the public on request, which justify the basis for the fee amount.
- (8) The district shall hold San Diego County harmless for any errors made by the County in collecting and/or transmitting these fees to the district.
- (9) The district agrees to a review of revenues and expenditures collected and dispensed pursuant to this resolution each fiscal year by a committee established by the County Board of Supervisors.
- (10) The district shall make findings, with respect to any portion of the fee remaining unexpended or uncommitted in its account five or more years after deposit of the fee, to identify the purpose to which the fee is to be put and to demonstrate a reasonable relationship between the fee and the

purpose for which it was charged. The agency shall refund to the then current record owner or owners of the development project or projects on a prorated basis the unexpended or uncommitted portion of the fee, and any interest accrued thereon, for which need cannot be demonstrated.

(11) By April 16 of each year following the year of original adoption of this District's resolution, the Vista Fire Protection District shall submit a copy of a new resolution adopted by the Board of Directors making the required findings and setting the percentage off the fire mitigation ceiling requested by the District.

(12) All fees collected pursuant to the San Diego County Fire Mitigation Fee Ordinance shall be used by the District for providing for capital facilities and equipment.

(13) "Facilities and Equipment" means any long-term capital facilities and equipment used by the Vista Fire Protection District for suppression or emergency medical services, including station construction, station expansion and fire or emergency medical apparatus.

BE IT FURTHER RESOLVED that this resolution supersede Resolution No. 2017 - 1 To Participate in the Fire Mitigation Fee Program adopted April 2017.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Vista Fire Protection District on April 11, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Read Miller
President

ATTEST:

Lori McCaffrey, District Clerk

Item for Vista Fire Protection Board Agenda

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