

**VISTA FIRE PROTECTION DISTRICT  
MINUTES – January 10, 2018**

The regularly scheduled monthly meeting of the Vista Fire Protection District was called to order by the presiding President, Read Miller, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

**I. ROLE CALL AND PLEDGE OF ALLEGIANCE**

Directors Present:        Mr. Read Miller, President  
                                 Mr. Robert Fougner, Vice President  
                                 Mr. James Elliott, Director  
                                 Mr. Jerry Hill, Director  
                                 Mr. Wallace Stewart, Director

Staff Present:            Fire Chief, Jeff Hahn, Deputy Fire Chief, Ned Vander Pol, Fire Inspector, Mike McFadden, Clerk of the Board, Lori McCaffrey, Attorney, Liam Perry.

**II. APPROVAL OF THIS MEETING’S AGENDA**

On motion made by Vice President Fougner and duly seconded by Director Hill, the Directors present unanimously approved the published agenda with modifications.

**III. SWEARING IN OF NEW DIRECTOR**

James Elliott was sworn in as the new Director to fill vacancy for the remaining 2018 term.

**IV. OPEN DISCUSSION WITH THE BOARD**

District resident updated the Board regarding the lack of hydrant reflectors markers in the Vista Valley Country Club community. It was discussed that this is the responsibility of the HOA and that a private company will be installing reflectors.

**V. CONTINUING BUSINESS (In part)**

A. Yearly Report On District Hydrants. Jim Wold presented his yearly report on the District hydrants and plans for 2018.

**VI. APPROVAL OF MINUTES**

On motion made by Director Fougner and duly seconded by Director Stewart, the Directors present unanimously approved the minutes for the meeting held December 18, 2017. Director Elliott abstained.

**VII. OFFICER REPORTS**

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending December 31, 2017. On motion made by Vice President Fougner, and duly seconded by Director Hill, the Board agreed to pay invoices in the amount of \$929,703.89 for December 2017.
  
- B. Portfolio Summary/District Investments. The Board reviewed the District Investments status as of December 31, 2017.

**VIII. COMMITTEE REPORT**

- A. Subcommittee Report on Standard of Coverage. Vice President Fougner updated Board on changes made to Standard of Coverage requirements from the 2010 report to the 2015 response time requirements.

**IX. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION**

None

**X. OLD BUSINESS**

None

**XI. CONTINUING BUSINESS (Resumed)**

- A. Emergency Access Roads. Director Hill led a discussion on meeting with Aztec Landscaping. He updated the Board on efforts of working with Aztec Landscaping to schedule and complete the approved work efforts. Subcommittee will contact Board Consultant Brooks Cavanaugh on recommendations to evaluate road conditions and recommend work needed on access roads.
  
- B. District's Fire Inspector's Report. Fire Inspector Mike McFadden updated the board on completed activities in December and planned activities for January.

- C. Fire Marshall's Report. Deputy Fire Chief Ned Vander Pol reported there are no pending projects.
- D. Fire Departments Performance Report. Fire Chief Jeff Hahn reported on the Department's Performance during the month of November 2017.
- E. Fire Chief's Update. Fire Chief Jeff Hahn reported on other matters of interest to the Department and the District.

## **XII. NEW BUSINESS**

- A. Proposals for Enhancing Fire Safety. The Board discussed VFPD website to update with links for district residents, add signage to road signs with contact information to Fire Inspector for ways to make property more fire safe. On motion made by Director Elliott, and duly seconded by Vice President Fougner the Board agreed to purchase signs not to exceed \$750 to promote community awareness.

## **XIII. DIRECTORS' ANNOUNCEMENTS AND WRITTEN COMMUNICATIONS –**

None

## **IX. CLOSED SESSION**

None

## **XI. MOTION FOR ADJOURNMENT**

The meeting was adjourned at 9:15PM  
Lori McCaffrey, Clerk of the Board  
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Not approved until subsequent meeting