

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center  
450 South Melrose Drive  
Vista, CA 92081



Rescheduled Regular Meeting

Wednesday, June 21, 2023

10:00 A.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website [www.vistafireprotectiondistrict.org](http://www.vistafireprotectiondistrict.org) or by contacting the Clerk of the Board at [krannals@vistafpd.org](mailto:krannals@vistafpd.org)

**BUSINESS SESSION – REGULAR AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES
4. OPEN DISCUSSION WITH THE BOARD (Public Comment)  
The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

5. CONSENT CALENDAR
  - a. Board of Directors Minutes
    - i) **Approve** the Board of Directors minutes of May 10, 2023
  - b. Payroll Register

<b>Approve</b> Payroll paid on June 7, 2023	\$4,372.50
<b>Approve</b> Payroll Taxes paid on June 7, 2023	<u>\$334.50</u>
	<u>\$4,707.00</u>

c. Accounts Payable

<b>Approve</b> Accounts Payable Check 4063 thru 4073 to be paid June 21, 2023	\$295,911.77
Auto withdrawal(s) paid on May 3 – June 5, 2023	<u>\$802.95</u>
	<u><b>\$296,714.72</b></u>

d. Receive and File - Information

i) Fire Department Reports

(1) *District Fire Inspector*

(2) *Fire Marshal*

(3) *Fire Chief*

(4) *Fire Department Performance Report – April 2023*

ii) Administrative Manager's Report

iii) Correspondence

(1) C.J. Brown & Company CPAs

(2) City of Vista – Notice of Availability of Surplus Land (APN: 175-223-25-00)

(3) City of Vista – Notice of Availability of Surplus Land (APN: 175-221-28-00, 175-221-29-00)

6. ORAL REPORT(s)

a. Fire Chief

b. Fire Marshal

c. Administrative Manager

d. Legal

e. Fire Safe Council of Vista - Update

f. Board of Directors

i) CSDA Chapter Meeting – May 18, 2023

7. CONTINUING BUSINESS

a. None

8. PUBLIC HEARING(S)

a. Capital Improvement Plan for the Use of Fire Mitigation Fee Revenue

A hearing to discuss the participation in the County of San Diego Fire Mitigation Fee Program for Fiscal Year 2023-2024 and Adopt a Capital Improvement Plan for the Use of Fire Mitigation Fee Revenue pursuant to Government Code Sections 66000-66002 and the County of San Diego County Fire Mitigation Fee Ordinance.

ACTION REQUESTED: [A call for public comment \(oral or written\)](#)

9. NEW BUSINESS

a. Resolution No. 2023-05

To discuss and/or adopt Resolution No. 2023-05 *entitled* A Resolution of the Board Of Directors of the Vista Fire Protection District to Participate in the County of San Diego Fire Mitigation Fee Program for Fiscal Year 2023-2024 and Adopt a Capital Improvement Plan for the Use of Fire Mitigation Fee Revenue. [Staff report 23-11](#)

ACTION REQUESTED: **Adopt**

b. Resolution No. 2023-06

To discuss and/or adopt the resolution *entitled* A Resolution of the Vista Fire Protection District Declaring its Intent to Set A Public Hearing for Collection of Delinquent Weed Abatement Charges. [Staff report 23-12](#)

ACTION REQUESTED: **Adopt**

- c. Employment Contract – Karlana Rannals  
To discuss and/or approve the employment contract between Karlana Rannals and Vista Fire Protection District effective July 1, 2023.  
ACTION REQUESTED: **Approve**
- d. Vista Fire Protection District - Depreciation Schedule  
To discuss and receive direction to modify and/or eliminate the District’s depreciation schedule.  
ACTION REQUESTED: **Direction**
- e. Preliminary Budget FY 2023-24  
To discuss and/or approve the preliminary budget for the next fiscal year, and schedule a public hearing for final adoption. [Staff report 23-13](#)  
ACTION REQUESTED: **Approve and set public hearing**

10. DIRECTORS’ ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors are invited to make announcements and share written communications.

11. ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT  
Board of Directors Rescheduled  
Regular Meeting Agenda  
Wednesday, June 21, 2023 10:00 am PT

CERTIFICATION OF POSTING

I certify that on June 15, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on June 16, 2023

A handwritten signature in black ink that reads "Karlana Rannals".

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Karlana Rannals  
Board Clerk