

**VISTA FIRE PROTECTION DISTRICT  
MINUTES –May 9, 2018**

The regularly scheduled monthly meeting of the Vista Fire Protection District was called to order by the presiding President, Read Miller, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

**I. ROLE CALL AND PLEDGE OF ALLEGIANCE**

Directors Present:        Mr. Read Miller, President  
                                 Mr. Robert Fougner, Vice President  
                                 Mr. James Elliott, Director  
                                 Mr. Wallace Stewart, Director

Directors Absent:        Mr. Jerry Hill, Director

Staff Present:            Deputy Fire Chief Ned Vander Pol, Fire Inspector,  
                                 Mike McFadden, Clerk of the Board Lori McCaffrey,  
                                 Treasurer, Jeff Golden, Attorney, Liam Perry, Board  
                                 Consultant, Brooks Cavanagh.

**II. APPROVAL OF THIS MEETING’S AGENDA**

On motion made Director Stewart and duly seconded by Director Elliott, the Directors present unanimously approved the published agenda as amended.

**III. OPEN DISCUSSION WITH THE BOARD**

None

**IV. APPROVAL OF MINUTES**

On motion made by Director Elliott and duly seconded by Director Stewart, the Directors present unanimously approved the minutes for the meeting held April 11, 2018.

**V. OFFICER REPORTS**

A. Accounts Payable. The Board reviewed the report of the District’s Accounts Payable for the month ending April 30, 2018. On motion made by Director Elliott, and duly seconded by Vice President Fougner, the Board agreed to pay invoices in the amount of \$648,383.53 for April 2018.

- B. Portfolio Summary/District Investments. The Treasurer presented to the Board the District Investment report as of April 30, 2018.
- C. Management Report. The Treasurer presented to the Board the Management report as of April 30, 2018. The Board requested that the Treasurer attend quarterly meetings to review Management reports.

## **VI. COMMITTEE REPORT**

Subcommittee Report on Standard of Cover. Moved to June Agenda

## **VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION**

None

## **VIII. OLD BUSINESS**

None

## **IX. CONTINUING BUSINESS**

- A. Emergency Access Roads. Director Stewart and Board Consultant Brooks Cavanaugh updated the Board on the completed work on Fabry Lane. Both are satisfied with the work completed. They reported that Hardell will be the next road to be completed.
- B. Fire Station Site. Continued to June Meeting
- C. Forced Abatement Policy. Deputy Fire Chief Ned Vander Pol updated Board on meetings with City Attorney concerning pending Forced Abatement Policies and procedures. They reviewed and made updates to Codes as needed to letters that are sent to District residents.
- D. District's Fire Inspector's Report. Fire Inspector Mike McFadden updated the board on completed activities in April and planned activities for May
- E. Fire Marshall's Report. Deputy Fire Chief Ned Vander Pol reported there are no pending projects.
- F. Fire Department's Performance Report. Deputy Fire Chief Ned Vander Pol reported on the Department's Performance during the month of March 2018.

G. Fire Chief's Update. Deputy Fire Chief Ned Vander Pol reported on other matters of interest to the Department and the District.

**X. NEW BUSINESS**

A. Little Yellow Buddies Contract Renewal. Deputy Fire Chief Ned Vander reported that the current contract expires in June 2019.

**XI. DIRECTORS' ANNOUNCEMENTS AND WRITTEN COMMUNICATIONS**

None

**XII. CLOSED SESSION**

None

**XIII. MOTION FOR ADJOURNMENT**

The meeting was adjourned at 7:55PM  
Lori McCaffrey, Clerk of the Board  
955 Vale Terrace Dr. # A  
Vista, CA 92084  
[www.vistafireprotectiondistrict.com](http://www.vistafireprotectiondistrict.com)

Not approved until subsequent meeting