

VISTA FIRE PROTECTION DISTRICT
MINUTES of Meeting Held
Wednesday, August 11, 2021

The monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order at Vista Fire Station No. 5, located at 2009 South Melrose Dr., Vista, CA 92081 by the presiding President, Robert Fougner, at 6:00 P.M.

Directors Present: Mr. Robert Fougner, President
 Mr. James Elliott, Vice President
 Mr. Daniel Gomez, Director
 Mr. Read Miller, Director
 Mr. John Ploetz, Director

Directors Absent: None

Staff Present: Chief, Ned Vander Pol, Fire Inspector, Jeremy-Nichols, Board Clerk,
 Christie Ross, Legal Counsel, Fred Pfister, Esq.,

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Elliott and duly seconded by Director Gomez, the Directors unanimously approved the published agenda.

III. OPEN DISCUSSION WITH THE BOARD

The Board invited District Residents and others in attendance to address the Board on any matter of public concern related to the District's business.

IV. APPROVAL OF THE MINUTES

On a motion made by Director Elliott and duly seconded by Director Ploetz, the Minutes for the regular monthly meeting held July 14, 2021, were approved by the Directors as presented.

On a motion made by Director Gomez and duly seconded by Director Elliott, the Minutes for the special meeting held July 22, 2021, were approved by the Directors as presented.

V. FIRE DEPARTMENT REPORTS

- A. District Fire Inspector's Report. Fire Inspector, Jeremy Nichols provided results of activities in July including parcel inspections for weed abatement, the District's emergency access roads, and proposed activities for August.
- B. Fire Marshalls Report. In the absence of Deputy Fire Chief Craig Usher, Fire Chief Ned Vander Pol discussed pending and approved projects for properties located within the District.
- C. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on performance by the City of Vista's Fire Department during July 2021.

- D. Fire Chief's Update. Fire Chief Ned Vander Pol reported on matters of interest to the Department and the District.

VI. OFFICERS' REPORTS

- A. Accounts Payable. The treasurer presented for approval the District's Accounts Payable for the month of July 2021. On motion made by Director Miller, and duly seconded by Director Elliott, the Directors present approved the payments as listed in the amount of \$52,656.59 for the month of July.
- B. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of July 31, 2021.
- C. Fire Mitigation Funds. The Treasurer provided an update on the fund balances based on the County's quarterly report.
- D. District Communications. The Treasurer confirmed completion of the dedicated District phone number (760-688-7588).
- E. Legal Affairs. District Counsel reported on the status of pending matters.

VII. COMMITTEE REPORTS

- A. Fuel Modification. The Subcommittee reported on the status of the Anchor Point study.
- B. Panoramic Property. The Subcommittee on Panoramic reported on the status of the District's invitations for disposition of its surplus property.
- C. Redevelopment Of Fire Station No. 3. The Subcommittee's report on the status of discussions concerning redevelopment of Station No. 3 was followed by lengthy discussion among the Directors concerning the merits and objections to funding this project with District reserves.

VIII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

- A. None Scheduled

IX. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Ploetz provided an update on the status of the Emergency Access Roads.
- B. District Administrative Manager. Director Elliott led a discussion on the revised job description for a District Administrative Manager, Board approval for recruitment, and the appointment of a Subcommittee to conduct interviews with prospective candidates. On a motion made by Director Gomez and duly seconded by Director Miller, the board approved the formation of a subcommittee consisting of Directors Elliott and Gomez to work with legal counsel on formulating a six-month or one-year contract for the position of District Administrative Manager, and to proceed with interviews.

X. NEW BUSINESS

A. None scheduled

XI. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors were invited to make announcements and share written communications.

XII. MOTION FOR ADJOURNMENT

On a motion made by Director Miller and duly seconded by Director Gomez, the meeting was adjourned at 8:43 PM.

Copy of the Agenda and the Board Package of Meeting Materials Are Available On The District Web Site: www.vistafireprotectiondistrict.org or by contacting the Office of the Clerk of the Board 955 Vale Terrace Drive, Ste. A, Vista, CA 92084, 760-758-3815