

VISTA FIRE PROTECTION DISTRICT
MINUTES of Meeting Held
Wednesday, July 14, 2021

The monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order at Vista Fire Station No. 6, located at 651 East Vista Way, Vista, CA by the presiding President, Robert Fougner, at 6:00 P.M.

Directors Present: Mr. Robert Fougner, President
 Mr. James Elliott, Vice President
 Mr. Daniel Gomez, Director
 Mr. Read Miller, Director
 Mr. John Ploetz, Director

Directors Absent: None

Staff Present: Chief, Ned Vander Pol, Deputy Chief, Craig Usher, Fire Inspector, Jeremy Nichols, Board Clerk, Christie Ross, Legal Counsel, Fred Pfister, Esq.,

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Elliott and duly seconded by Director Miller, the Directors unanimously approved the published agenda, subject to amendments for orderly discussion, as noted below.

III. OPEN DISCUSSION WITH THE BOARD

The Board invited District Residents and others in attendance to address the Board on any matter of public concern related to the District's business. Mr. Barry Willis, the LAFCO representative for special districts introduced himself to the Board.

IV. APPROVAL OF THE MINUTES

On a motion made by Director Ploetz and duly seconded by Director Gomez, the Minutes for the special meeting held June 7, 2021, were approved by the Directors as presented.

On a motion made by Director Gomez and duly seconded by Director Elliott, the Minutes for the meeting held June 9, 2021, were approved by the Directors as presented.

V. FIRE DEPARTMENT REPORTS

A. District Fire Inspector's Report. Fire Inspector, Jeremy Nichols provided results of activities in June including parcel inspections for weed abatement, the District's emergency access roads, and proposed activities for July.

B. Fire Marshalls Report. Deputy Fire Chief Craig Usher discussed pending and approved projects for properties located within the District.

Deputy Chief Usher formally notified the Board of the pending detachment from the District and annexation by the City of 143 acres in the Mar Vista community, including the estimated fiscal impact on the District's net revenue.

Hearing On Assessments For Weed Abatement. (Item VIII.A. on the published agenda.) The Board offered to hear appeals by District property owners concerning fines incurred during the 2020 weed abatement program before entering findings on their imposition for collection. However, there were no appearances on behalf of the subject properties or their owners.

The Weed Abatement Resolution for the 2020 season was presented to the Board. On a motion made by Director Elliott and duly seconded by Director Ploetz, the resolution was unanimously adopted by the Board.

- C. Conclusions From Directors' Strategic Planning Workshop. Fire Chief Ned Vander Pol presented a summary of the Directors' Strategic Planning Workshop held on June 7, 2021. The Board chose "Option No. 2" as its mission statement.
- D. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on performance by the City of Vista's Fire Department during June 2021.
- E. Fire Chief's Update. Fire Chief Ned Vander Pol reported on matters of interest to the Department and the District.

VI. OFFICERS' REPORTS

- A. Accounts Payable. The Secretary of the Board and the treasurer presented for approval the District's Accounts Payable for the month of June 2021. On motion made by Director Ploetz, and duly seconded by Director Miller, the Directors present approved the payments as listed in the amount of \$98,507 for the month of June.
- B. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of June 30, 2021.
- C. Audit Update 2019-20 Approval. Director Elliott presented for the Board's approval the final FY 2019-2020 audit. The Board unanimously approved the audit as presented.

On a motion made by Director Miller and duly seconded by Director Ploetz, the Board unanimously agreed to execute Fedak & Brown's proposed engagement letter to conduct the District's audit for the next Fiscal Year.

Redevelopment Of Station No. 3. (Item X.A. on the published agenda) Director Fougner reported on the City's recent proposal for the District to contribute to the costs of redeveloping Station No. 3. In order to give the matter full consideration, the Board agreed to set a special meeting for Thursday, July 22, 2021 at 8:30AM to consider the City's

proposal.

- D. FYE 2021 Preliminary Results And FYE 2022 Budget. Director Elliott presented the Treasurer's management report on FYE June, 2021, results and the draft budget for approval for FY 2021-22, including recommendations for adjustments to staff compensation. On a motion made by Director Gomez and duly seconded by Director Elliott, the Board unanimously approved the budget as presented with the understanding items can be amended with a motion in the future.
- E. Fire Mitigation Funds. This was continued to the August meeting to coincide with the County's quarterly report.
- F. Legal Affairs. District Counsel reported on the status of pending matters.

VII. COMMITTEE REPORTS

- A. Fuel Modification. The Subcommittee reported on the status of the Anchor Point study. On a motion made by Director Elliott and duly seconded by Director Fougner, the Board authorized the treasurer to issue the first payment to Anchor Point in the amount of \$12,500.
- B. Panoramic Property. The Subcommittee on Panoramic proposed the adoption of a resolution prepared by Counsel declaring the District's property surplus land and asked the Board for direction on further actions. On a motion made by Director Ploetz and duly seconded by Director Elliott, the Directors unanimously approved the resolution declaring the property surplus land, authorizing the President to sign the resolution, and authorizing the Clerk to advertise the property to other jurisdictions in accordance with statutory requirements.

VIII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

- A. Hearing On Assessments For Weed Abatement. (Item moved to follow Item V.C.)

IX. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Ploetz provided an update on the status of the Emergency Access Roads. On a motion made by Director Ploetz and duly seconded by Director Fougner, the Board authorized West Coast Arborists to perform tree services on emergency access roads in the District in accordance with their proposal for \$8,937.60.
- B. District General Manager. This item will continue for discussion in August.

X. NEW BUSINESS

- A. Redevelopment Of Station No. 3. (Item moved to follow Item VI.C.)

XI. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors were invited to make announcements and share written communications.

XII. MOTION FOR ADJOURNMENT

On a motion made by Director Miller and duly seconded by Director Ploetz, the meeting was adjourned at 8:18 PM.

Copy of the Agenda and the Board Package of Meeting Materials Are Available On The District Web Site: www.vistafireprotectiondistrict.org or by contacting the Office of the Clerk of the Board 955 Vale Terrace Drive, Ste. A, Vista, CA 92084, 760-758-3815