

**VISTA FIRE PROTECTION DISTRICT  
MINUTES –January 9, 2019**

The regularly scheduled monthly meeting of the Vista Fire Protection District was called to order by the presiding President, Read Miller, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

**I. ROLE CALL AND PLEDGE OF ALLEGIANCE**

Directors Present:       Mr. Read Miller, President  
                              Mr. James Elliott, Director  
                              Mr. Jerry Hill  
                              Mr. Wallace Stewart, Director

Directors Absent:       Mr. Robert Fougner, Vice President

Staff Present:           Fire Chief, Jeff Hahn, Fire Inspector, Deputy Fire Chief, Ned Vander Pol  
                              Mike McFadden, Secretary, Lori McCaffrey, Attorney, Liam Perry.

**II. SWEARING IN OF OFFICERS**

The following were sworn in for the 2019-20 term:  
Read Miller, President

**III. APPROVAL OF THIS MEETING'S AGENDA**

On motion made by Director Stewart and duly seconded by Director Hill, the Directors present unanimously approved the agenda.

**IV. OPEN DISCUSSION WITH THE BOARD**

None

**V. APPROVAL OF MINUTES**

On motion made by Director Elliott and duly seconded by Director Hill, the Directors present unanimously approved the minutes for the meeting held December 12, 2018. President Miller and Director Stewart abstained.

**VI. OFFICER REPORTS**

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending December 31, 2018. On motion made by Director Hill and duly seconded by Director Elliott, the Board agreed to pay the payables in the amount of \$10,359.42 for December 2018.
  
- B. Portfolio Summary/District Investments. The Board reviewed the District Investments report as of December 31, 2018.

**VII. COMMITTEE REPORT**

None

**VIII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION**

None

**IX. OLD BUSINESS**

None

**X. CONTINUING BUSINESS**

- A. Emergency Access Roads. Director Hill and Director Stewart reported that maintenance on Par Valley was completed. The subcommittee will continue to monitor the access roads monthly.
- B. Fire Station Site. Director Elliott reported that he had not yet had an opportunity to meet with Fire Chief Jeff Hahn and City officials to further review study. Moved to February Agenda.
- C. District's Fire Inspector's Report. Fire Inspector Mike McFadden updated the board on completed activities in November and planned activities for December. It was also reported there were no forced abatements in the District for 2018.
- D. Fire Marshall's Report. Deputy Fire Chief Ned Vander Pol reported there is one new project in the District, 24 lots on Lone Oak Ranch.
- E. Fire Department's Performance Report. Fire Chief Jeff Hahn reported on the Department's Performance during the month of November 2018.
- F. Fire Chief's Update. Fire Chief Jeff Hahn reported on other matters of interest to the Department and the District.
- G. Household Hazardous Waste Program. Director Elliott reported to Board his efforts along with Board Counsel on feasibility to partner with City of Vista program. Director Elliott updated the Board on progress made with Vista Public Works, City Manager and the city's solid waste program. Director Elliott will attend a Board Meeting for RSWA to continue to make efforts to form a HHWP for District residents.

**XI. NEW BUSINESS**

- A. Use of Fire Mitigation Fees. Moved to February Agenda.
- B. FYE 2018 Audit. No new changes from the 2017 Audit. 2018 Audit will be finalized in February 2018.

**XII. DIRECTORS' ANNOUNCEMENTS AND WRITTEN COMMUNICATIONS**

President Miller asked Board Members to provide a list of priorities for the District, as well as reviewing the committee assignments to continue as is.

**XIII. CLOSED SESSION**

None

**IX. MOTION FOR ADJOURNMENT**

The meeting was adjourned at 8:23PM  
Lori McCaffrey, Secretary of the Board  
955 Vale Terrace Dr. # A  
Vista, CA 92084

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Not approved until subsequent meeting