

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center  
450 South Melrose Drive  
Vista, CA 92081



Regular Meeting

Wednesday, February 14, 2024  
1:00 P.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website [www.vistafireprotectiondistrict.org](http://www.vistafireprotectiondistrict.org) or by contacting the Clerk of the Board at [krannals@vistafpd.org](mailto:krannals@vistafpd.org)

**BUSINESS SESSION – REGULAR AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. OPEN DISCUSSION WITH THE BOARD (Public Comment)  
The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

4. CONSENT CALENDAR
  - a. Board of Directors Minutes
    - i) **Approve** the Board of Directors minutes of January 17, 2024
    - ii) **Approve** the Board of Directors minutes of January 31, 2024
  - b. Payroll Register

<b>Approve</b> Payroll paid on February 7, 2024	\$6,018.84
<b>Approve</b> Payroll Taxes paid on paid on February 7, 2024	\$460.44
	<u>\$6,479.28</u>
  - c. Accounts Payable

<b>Approve</b> Accounts Payable Check 4157 thru 4168 to be paid February 14, 2024	\$636,886.03
Auto withdrawal(s) paid on January 10 – February 9, 2024	\$998.78
	<u>\$637,884.81</u>

d. Receive and File – Information

- i) Financial Quarterly Report(s) – Information
  - (1) FY24 Budget to Actual GF – January 31, 2024
  - (2) FY24 Budget to Actual FMF – December 31, 2023
  - (3) FY24 Combined Balance Sheet – December 31, 2023
  - (4) Portfolio Summary Report – December 31, 2023
    - Interest Rate Summary
- ii) Fire Department Reports
  - (1) *Fire Chief*
  - (2) *Fire Marshal*
  - (3) *District Inspector*
- iii) Administrative Manager’s Report
- iv) Correspondence
  - (1) None

5. PUBLIC HEARING

a. Ordinance 2024-01

Ordinance 2024-01: An Ordinance of the Vista Fire Protection District to Declare Certain Waste Material as a Public Nuisance, Provide for Abatement and Removal Thereof, and Provide for the Cost of Said Abatement to be a Lien Upon Private Property.

ACTION REQUESTED: **A call for public comment (oral or written)**

6. CONTINUING BUSINESS

a. Ordinance 2024-01

To discuss and/or adopt Ordinance 2024-01 *entitled* An Ordinance of the Vista Fire Protection District to Declare Certain Waste Material as a Public Nuisance, Provide for Abatement and Removal Thereof, and Provide for the Cost of Said Abatement to be a Lien Upon Private Property.

ACTION REQUESTED: **Adopt**

7. NEW BUSINESS

a. Resolution 2024-01

To discuss and/or approve Resolution No. 2024-01 *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District to Oppose Initiative 21-0042SA1 [Staff Report 24-02](#)

ACTION REQUESTED: **Adopt**

b. Request for Records Destruction

To discuss and/or authorize the file destruction listing and authorize the president to execute the destruction request. [Staff Report 24-03](#)

ACTION REQUESTED: **Approve**

c. Call for Nominations | Regular Special District Member Election on LAFCO

To discuss the interest of a board members seeking nomination for the Special District Representative for the San Diego Local Agency Formation Commission Regular Member. Election materials will be mailed no later than Friday, March 1, 2024

Action Requested: **Discussion and/or authorization for the President to sign the nomination form.**

d. Budget Authorization

The discuss and/or authorize a contract with FireStats to assist with the planned Strategic Planning Session scheduled for late spring 2024. [Staff Report 24-04](#)

Action Requested: **Authorize consultant expense and the Fire Chief or Administrative Manager to execute a contract.**

e. Annual Weed Abatement Letters

The Deputy Chief will discuss and solicit feedback from the Board regarding the notices sent to property owners within the Fire District for upcoming weed abatement season.

Action Requested: **Information and/or direction**

8. ORAL REPORT(s)

- a. Fire Chief
- b. Deputy Chief - Administration
- c. Administrative Manager
- d. Legal
- e. Fire Safe Council of Vista - Update
- f. Board of Directors

9. ADJOURNMENT

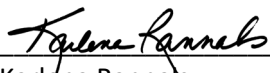


VISTA FIRE PROTECTION DISTRICT  
Board of Directors  
Regular Meeting Agenda  
Wednesday, February 14, 2024 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on February 8, 2024 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on February 8, 2024

  
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Karlena Rannals  
Board Clerk