

**VISTA FIRE PROTECTION DISTRICT  
AGENDA  
Wednesday, November 18, 2020 6:00 P.M.**

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District will be held virtually and may be joined by logging onto the following platform:

<https://us02web.zoom.us/j/85158268976?pwd=T2VZUmkwOEtPakRYbnEwYVYraEt2UT09>

Meeting ID: 851 5826 8976  
Passcode: 449459

The platform will be hosted and may be joined 10 minutes prior to the scheduled start time to give participants time to test equipment and resolve technical issues.

In order to improve the virtual meeting experience, all participants will remain muted until recognized. When possible, participants are requested to keep video on and ensure they are well lit. Those wishing to address the Board may do so under Agenda item III by using the “Chat” feature to inform the Chairman.

You may also choose to call in by dialing **(301) 715-8592** and using the meeting identification number: **851 5826 8976**

- I. ROLL CALL AND PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF THIS MEETING’S AGENDA**
- III. OPEN DISCUSSION WITH THE BOARD**

The Board invites District Residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

- IV. APPROVAL OF THE MINUTES**

The Board will review for approval the draft minutes of the District’s regularly scheduled meeting held on October 14, 2020.

- V. OFFICERS’ REPORTS**

A. Accounts Payable. The Secretary of the Board and the treasurer will present for approval the District’s Accounts Payable for the month of October 2020.

B. Portfolio Summary/District Investments. The Board will review the Treasurer’s Report on the District Investments as of October 2020.

**VI. COMMITTEE REPORTS**

None

**VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION**

None

**VIII. CONTINUING BUSINESS**

- A. Emergency Access Roads. Director Hill will provide an update on the status of the Emergency Access Roads.
- B. District Fire Inspector's Report. Deputy Fire Chief Craig Usher, in the absence of Fire Inspector Jeremy Nichols, will provide results of activities in October including weed abatement inspections of access roads, in addition to proposed activities for November.
- C. Fire Marshalls Report. Deputy Fire Chief Craig Usher will present for the Board's review a list of pending and approved projects for properties located within the District.
- D. Fire Department Performance Report. Fire Chief Ned Vander Pol will report on performance by the City of Vista's Fire Department during October 2020.
- E. Fire Chief's Update. Fire Chief Ned Vander Pol will report on other matters of interest to the Department and the District.

**IX. NEW BUSINESS**

- A. Discussion Regarding December Meeting. The Board will discuss the potential to have a brief meeting in December in order to have installation of new Board members and elect officers.
- B. Resolution of Fire Mitigation Fees. The Board will discuss the resolution to accept the Fire Mitigation Fees for 2020.

**X. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS**

Directors' are invited to make announcements and share written communications.

**XI. MOTION FOR ADJOURNMENT**

**Copy of the Agenda and the Board Package of Meeting Materials Are Available at the Office of the Clerk of the Board**

955 Vale Terrace Drive, Ste. A, Vista, CA 92084  
760-758-3815 [www.vistafireprotectiondistrict.com](http://www.vistafireprotectiondistrict.com)



## October 2020 Monthly Incident Report

1. Monthly Activity Report *NP*
  - A. Response Travel Time Report: Total calls of **1,153** of which **1,071** were counted in the response summary. Calls not counted in the Response Travel Time Report include:
    1. Non-priority responses
    2. Cancelled while responding
    3. Staged for sheriff.
    4. Responding to another jurisdiction for Automatic/Mutual Aid.
    5. No 'on scene' MST by responding apparatus.
  - B. USR 5 year monthly comparison City and District \*
2. Response Time Chart
3. Total Response time >10 minutes in Fire District

\*New census based USR density maps have changed USR call volumes beginning Jan 1, 2018



**Monthly Activity Report**

**October 2020**

<b>Response travel time last month (cad)</b>			
	<b>Total</b>	<b>City</b>	<b>District</b>
Number of incidents	1,153	763	144
Number of urgent calls	1,071	704	133
Average travel time *	4:38	4:28	5:32
75 <sup>th</sup> fractal travel time *	5:32	5:25	6:45
90 <sup>th</sup> fractal travel time *	7:15	6:50	9:24

<b>Response travel time last 12 months (cad)</b>			
	<b>Total</b>	<b>City</b>	<b>District</b>
Number of incidents	13,778	9,431	1,713
Number of urgent calls	12,783	8,748	1,549
Average travel time *	4:27	4:16	5:29
75 <sup>th</sup> fractal travel time *	5:22	5:09	6:42
90 <sup>th</sup> fractal travel time *	7:05	6:40	8:46

\* First unit on scene and emergency calls only-includes automatic aid units

<b>Automatic Aid</b>		
	<b>Current month</b>	<b>Year-to-date</b>
Given	317	2,627
Received	209	1,976

<b>Ambulance Transports</b>		
	<b>Current month</b>	<b>Year-to-date</b>
Vista	622	5,500
Other Agencies	111	919

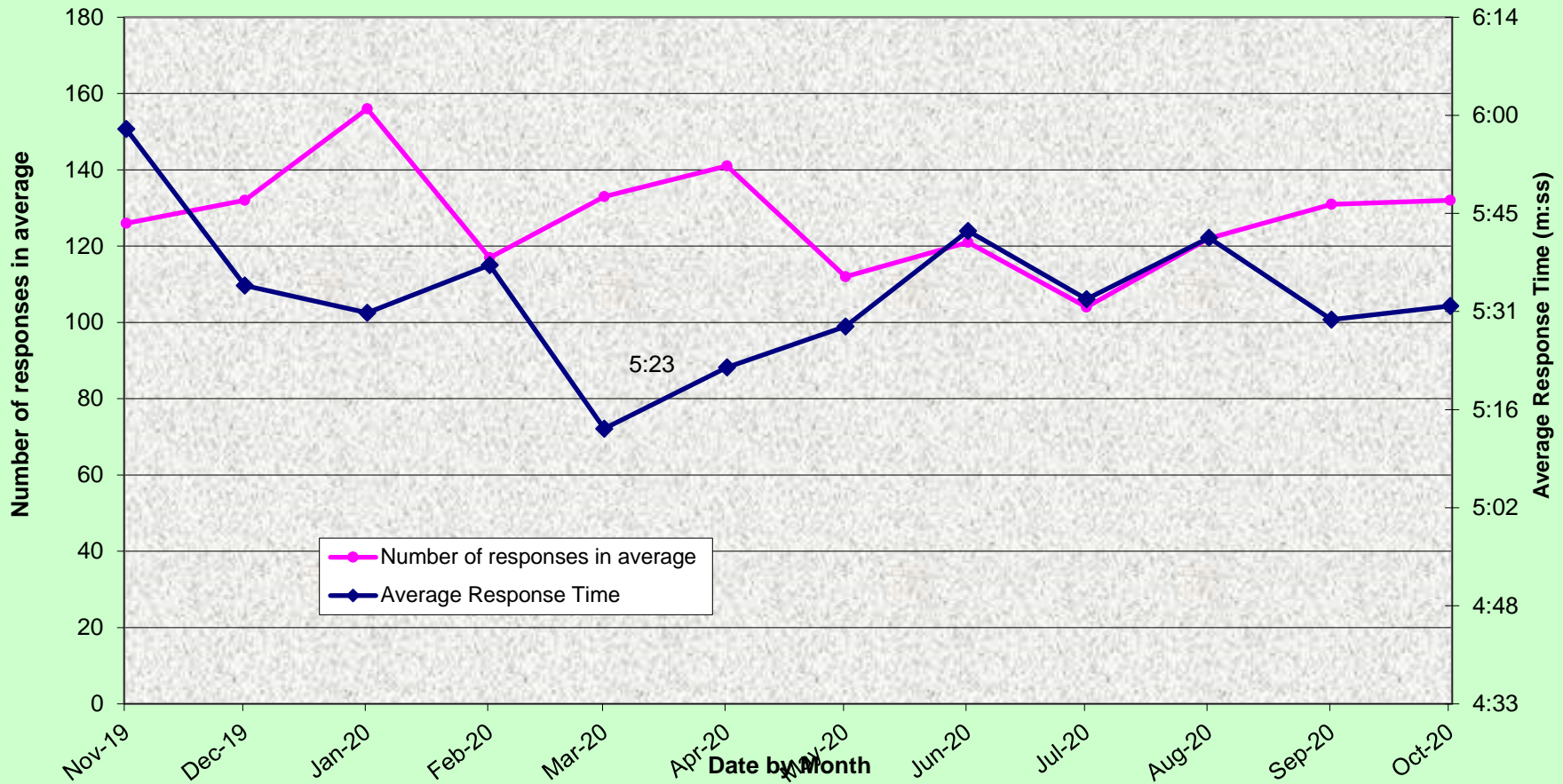
## October 2020

USR 5-year with monthly comparison-City						
	Urban		Suburban		Rural	
Year	Unit Responses	90th	Unit Responses	90th	Unit Responses	90th
2016	7,661	0:05:51	193	0:07:24	339	0:06:18
2017	7,312	0:05:43	157	0:06:47	282	0:06:28
2018 **new USR map	7,005	0:05:30	529	0:06:22	66	0:07:19
2019	7,123	0:05:38	529	0:06:19	61	0:07:03
2020 Jan - Oct	5,538	0:05:54	477	0:06:40	47	0:07:11
<i>Δ YTD previous year</i>		0:00:16		0:00:21		0:00:08

USR 5-year with monthly comparison-District						
	Urban		Suburban		Rural	
Year	Unit Responses	90th	Unit Responses	90th	Unit Responses	90th
2016	992	0:07:06	113	0:09:39	281	0:08:38
2017	1,023	0:06:55	90	0:09:47	327	0:08:30
2018 **New USR Map	826	0:05:51	358	0:07:28	153	0:09:38
2019	804	0:06:01	431	0:07:13	196	0:10:13
2020 Jan - Oct	606	0:06:12	272	0:07:35	170	0:09:34
<i>Δ YTD previous year</i>		0:00:11		0:00:22		-0:00:39

Dispatched Incident volume types	October	Year to date
Alarm	45	480
Fire	130	1,229
Medical	947	9,303
Other	31	231
<b>Total</b>	<b>1,153</b>	<b>11,243</b>

### Fire District Response Time 12 month



Data retrieved from Tableau Server at NCDJPA

Note: Incident count used in averages does not include the following:  
 Not completed incidents, Mutual Aid Given, Other Aid Given, Cancelled in route,  
 Not priority, Fill-in Standby, No arrival and Invalid Dates/Times

Response Time = turnout time + travel time

## October 2020 Response times >10 minutes in Vista Fire District

Master Incident Number	Date and time	Street Name	Response time
2020-065216	10/03/2020 20:46:07	Vista Valley Ln.	12:12
<b>Travel time from quarters: 10:54</b>		Vista station 3	
2020-065646	10/05/2020 15:59:04	Bluebird Canyon Dr.	10:36
<b>Travel time from quarters: 9:32</b>		Vista station 4	
2020-067253	10/12/2020 16:21:14	E Vista Way	13:43
<b>Travel time from quarters: 12:48</b>		First in on a call at time of dispatch	
2020-068385	10/16/2020 17:46:38	Nella Ln.	12:30
<b>Travel time from quarters: 11:47</b>		North county station five	
2020-068944	10/18/2020 22:46:47	Lone Oak Ln.	12:18
<b>Travel time from quarters: E122 no at scene but approximately 06:02 travel time from quarters based on GPS movement.</b>			
2020-069691	10/21/2020 23:36:37	Holly Valley Dr.	10:52
<b>Travel time from quarters: 09:24</b>		Vista station three	
2020-069949	10/23/2020 02:06:13	Vista Rim Pl.	10:18
<b>Travel time from quarters: 08:41</b>		Vista station two	
2020-071370	10/28/2020 18:59:09	Majella Rd.	10:13
<b>Travel time from quarters: 08:13</b>		Incident changed priority en route Vista station three	

**VISTA FIRE PROTECTION DISTRICT  
ACCOUNTS PAYABLE  
OCTOBER 31, 2020**

I have reviewed the Accounts Payable and have determined that sufficient funds are available. The accounts payables listed are typical in nature for the VFPD. *Jeffrey C. Golden*

COMMITTEE ASSIGNED	PAYEE & ADDRESS	DESCRIPTION	
Admin	COPELAND, MIRANDA & BENNER CPAs 955 VALE TERRACE DR, SUITE A VISTA, CA 92084	TREASURER DUTIES CPA DUTIES	\$1,968.75
Admin	WHITE AND BRIGHT 970 CANTERBURY PLACE ESCONDIDO, CA 92025	LEGAL FEES - DISTRICT BUSINESS INVOICE # 2692	\$3,008.63
Admin	DIGITAL DEPLOYMENT, INC, 2321 P ST. SACRAMENTO, CA 95816	MONTHLY BILL FOR WEB HOSTING INVOICE #107649	\$75.00
Fin'l	CITY OF VISTA 200 CIVIC CENTER DR VISTA, CA 92084	APPORTIONMENT #2, INVOICE # 18757 APPORTIONMENT #3, INVOICE # 18837 FIRE MITIGATION FEES Q1 20/21, INV# 18833 FIRE INSPECTOR, Q1 JUL-SEP 2020, INV# 18834	\$42,687.23 \$66,326.76 \$18,664.11 \$12,026.68
Facilities	AZTEC LANDSCAPING 7980 LEMON GROVE WAY LEMON GROVE, CA 91945	EMERGENCY ACCESS ROADS, INV# 0036109-IN PAR VALLEY, FABRY LANE, CATALINA & DEEB HARDELL LANE, EL PASO ALTO	\$2,082.00
Facilities	SAN DIEGO COUNTY TAX COLLECTOR P.O.BOX 129009 SAN DIEGO, CA 92112	SAN DIEGO COUNTY TREASURER-TAX COLLECTOR PANORAMIC WAY-INSTALLMENT #1 '20-21	\$2,220.77
Fin'l	FEDAK & BROWN LLP PO BOX 37941, HARTFORD, CT 06176	PROGRESS BILLING ON AUDIT 6/30/20 3RD QTR 2020 PAYROLL TAX	\$263.00
Admin	CHRISTIE ROSS 1222 MILAN ST, OCEANSIDE, CA 92056	REIMB. FOR KOFAX PDF EDITOR SOFTWARE	\$129.00
Admin	CSDA MEMBER SERVICES 1112 I ST, STE 200, SACRAMENTO, CA 95814	CA SPECIAL DISTRICTS ASSOCIATION MEMBERSHIP DUES-RENEWAL	\$191.00
Admin	COUNTY OF SAN DIEGO	ADVANCED DEPOSIT-NOVEMBER 3, 2020 GENERAL ELECTION VFPD - 3 SEATS	\$26,000.00
			\$175,642.93
	Director	DATE: NOVEMBER 18, 2020	
	Director	DATE: NOVEMBER 18, 2020	
	Director	DATE: NOVEMBER 18, 2020	



**VISTA FIRE PROTECTION DISTRICT**  
**PAYROLL REQUEST**  
 DATE: November 18, 2020  
 PAYROLL ENDING: OCTOBER 31 2020

EMPLOYEE	MONTH ENDING PAY PERIOD	FOR CLERK SERVICES	GROSS	FED W/H	SOC. SEC.	MEDICARE	STATE W/H	SDI	NET
Christine Ross	11/30/2020	OCTOBER 2020	460.00	0.00	28.52	6.67	0.00	0.00	424.81

Approved:

\_\_\_\_\_  
 Director  
 11/18/2020  
 Date

\_\_\_\_\_  
 Director  
 11/18/2020  
 Date

\_\_\_\_\_  
 Director  
 11/18/2020  
 Date

VISTA FIRE PROTECTION DISTRICT  
 PORTFOLIO SUMMARY  
 OCTOBER 31, 2020

INVESTMENTS	CASH BALANCE	ACCRUED INTEREST	TOTAL ASSETS	CURRENT RATE	DURATION	PURCHASE YIELD (1)	DATE MATURE	ORIGINAL COST	BOOK VALUE
Fire Mitigation Fee	78,127	800	78,927	1.407%	***				
Wells Fargo Bank	152,215	3	152,218	0.030%					
Calif. Asset Mgmt Program	244,900	200	245,100	0.190%					
Local Agency Invest Fund	897,649	2,000	899,649	0.620%					
San Diego Investment Pool	3,492,989	11,000	3,503,989	1.407%	***				
BBVA Compass Bank						3.150%	12/4/2020	139,864	141,777
Freddie Mac						0.827%	5/5/2025	249,975	250,986
Freddie Mac						0.500%	5/3/2024	350,000	350,428
Fannie Mae						0.800%	6/24/2025	100,000	100,282
Fannie Mae						0.600%	7/29/2025	100,000	100,153
Fannie Mae						0.510%	7/29/2024	350,000	350,456
Fannie Mae						0.625%	8/28/2025	250,000	250,273
Fannie Mae						0.590%	10/20/2025	199,900	199,936
Fannie Mae						0.600%	10/29/2025	250,000	250,008
Fannie Mae						0.610%	11/10/2025	500,000	500,000
United States Treasury US Bond						1.643%	12/31/2020	252,539	252,452
United States Treasury US Bond						1.689%	4/30/2021	199,094	199,698
United States Treasury US Bond						1.640%	1/31/2021	201,141	201,312
Sallie Mae Bank						3.050%	7/6/2021	124,821	126,203
Wells Fargo Bank						1.750%	6/17/2021	250,000	250,180
American Express Bank						2.249%	8/30/2021	149,714	150,492
American Express National Bank						2.450%	8/29/2022	154,634	155,519
Capital One Bank						2.400%	4/26/2022	249,410	249,922
Capital One Bank						2.350%	7/26/2022	124,415	125,551
Raymond James Bank, Nat'l Assoc.						2.950%	1/25/2022	200,000	201,600
Axos Bank						1.532%	3/27/2023	244,488	244,454
Federal Farm Cr. Bnks Funding Corp						0.750%	5/27/2025	249,750	250,551
Federal Farm Cr. Bnks Funding Corp						0.785%	6/16/2025	199,950	200,539
Federal Farm Cr. Bnks Funding Corp						0.675%	8/4/2025	249,938	250,345
Federal Farm Cr. Bnks Funding Corp						0.607%	8/12/2025	249,550	249,882
Federal Farm Cr. Bnks Funding Corp						0.420%	8/26/2024	100,000	100,076
Federal Farm Cr. Bnks Funding Corp						0.560%	9/16/2025	299,850	300,060
Federal Farm Cr. Bnks Funding Corp						0.480%	8/5/2024	350,000	350,401
Federal Home Loan Banks						1.450%	4/17/2023	69,898	69,959
Morgan Stanley Bank						0.500%	10/30/2025	245,000	245,000
West Town Bank & Trust								263,412	263,412
Core Account-Goldman MM									
FMV Goldman / Zions CA			6,931,907						
<b>Total Investments</b>	<b>4,865,880</b>	<b>14,003</b>	<b>11,811,790</b>		<b>1.387</b>	<b>0.941%</b>		<b>6,917,343</b>	<b>6,931,907</b>
Accounts Payable **	(176,068)		(176,068)			(1)			
<b>Net Investments Available</b>	<b>4,689,812</b>	<b>14,003</b>	<b>11,635,722</b>						

\*\* Funds due to the City of Vista from property tax apportionments and due to miscellaneous consultants/vendors  
 (1) Yield = 1.109% vs. Book Yield = .941%  
 (2) Sufficient funds exist to cover payables  
 \*\*\*Updated rate to be emailed b/f meeting

**WELLS FARGO**

STATE/LOCAL  
GOVERNMENT CHECKING

Account ...2393 **\$152,810.09**  
Routing Numbers Available balance

Activity Summary

<b>Ending collected balance as of 11/04/20</b>	<b>\$152,810.09</b>
<b>Current posted balance</b>	<b>\$152,810.09</b>
<b>Pending withdrawals/debits</b>	<b>\$0.00</b>
<b>Pending deposits/credits</b>	<b>\$0.00</b>
<b>Available balance</b>	<b>\$152,810.09</b>

Monthly Service Fee Summary

Routing numbers

**Activity**

The Available Balance shown above reflects the most up-to-date information available on your account. The balances shown below next to the last transaction of each day do not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when the transaction posted. If you had insufficient available funds when the transaction posted to your account, fees may have been assessed.

First  
Previous  
Next

Date	Description	Deposits/Credits	Withdrawals/Debits	Ending Daily Balance
<b>Pending Transactions</b>				
No pending transactions to view.				
<b>Posted Transactions</b>				
10/30/20	INTEREST PAYMENT	\$0.97		\$152,810.09
10/26/20	CHECK # 3673		\$3,183.81	\$152,809.12
10/23/20	CHECK # 3674		\$75.00	\$155,992.93
10/22/20	CHECK # 3670		\$184.70	\$156,067.93
10/21/20	TTC TREASURY EFT CORP PAY 201021 01-02393-PTSA TAX APPORTIONMENT	\$73,696.40		\$156,252.63
10/20/20	CHECK # 3675		\$2,082.00	\$82,556.23
10/20/20	BUSINESS TO BUSINESS ACH EMPLOYMENT DEVEL EDD EFTPMT 101920 1289871392 VISTA FIRE PROTECTION		\$280.05	
10/19/20	CHECK # 3676		\$4,559.00	\$84,918.28
10/19/20	BUSINESS TO BUSINESS ACH IRS USATAXPYMT 101920 270069320643298 VISTA FIRE PROTECTION		\$991.74	
10/19/20	CHECK # 3672		\$1,968.75	
10/15/20	CHECK # 3669		\$184.70	\$92,437.77
09/30/20	INTEREST PAYMENT	\$0.65		\$92,622.47
09/23/20	TTC TREASURY EFT CORP PAY 200922 01-02393-PTSA TAX APPORTIONMENT	\$47,430.25		\$92,621.82
09/21/20	DEPOSIT	\$124.25		\$45,191.57
09/15/20	CHECK # 3666		\$46,224.93	\$45,067.32
<b>Totals</b>		<b>\$312,764.66</b>	<b>\$189,546.24</b>	