

VISTA FIRE PROTECTION DISTRICT
FINAL MINUTES of Meeting Held
Wednesday, March 10, 2021

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order virtually through an audio-visual remote conferencing platform made available to the public, by the presiding President, Robert Fougner, at 6:00 P.M.

Directors Present: Mr. Robert Fougner, President
 Mr. James Elliott, Vice President
 Mr. Daniel Gomez, Director
 Mr. Read Miller, Director
 Mr. John Ploetz, Director

Directors Absent: None

Staff Present: Chief, Ned Vander Pol, Deputy Chief, Craig Usher, Fire Inspector, Jeremy Nichols, Board Clerk, Christie Ross, Legal Counsel, Fred Pfister, Esq., Jeffrey Golden, Treasurer

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF THIS MEETING’S AGENDA

On motion made by Director Ploetz and duly seconded by Director Gomez, the Directors present unanimously approved the agenda as amended, to reordering the sequence of matters for discussion.

III. OPEN DISCUSSION WITH THE BOARD

The Board invited District Residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

IV. COMMITTEE REPORTS (Item “VII A.” from Published Agenda)

A. Fuel Modification. The Subcommittee introduced a presentation by Dudek on an updated Wildfire Protection Plan for the District.

V. APPROVAL OF THE MINUTES

On a motion made by Director Gomez and duly seconded by Director Miller, the Minutes for the meeting held February 10, 2021 were unanimously approved by the Directors as presented.

VI. FIRE DEPARTMENT REPORTS

A. District Fire Inspector’s Report. Fire Inspector Jeremy Nichols provided results of activities in February including parcel inspections for weed abatement, the District’s emergency access roads, and proposed activities for March.

B. Fire Marshalls Report. Deputy Fire Chief Craig Usher presented for the Board’s review a list of pending and approved projects for properties located within the District. Deputy Chief Usher also reported that Inspector Nichols has been replacing damaged and missing

road signs within the District and will submit a proposal next month to purchase additional signage.

- C. Resolution For Fire Mitigation Fees. (Item VIII. A from Published Agenda) Deputy Chief Craig Usher presented the first reading of a proposed Resolution for fiscal year 2021-2022, to continue the District's program for collecting fire mitigation fees. After receiving the Director's comments, staff will bring the Resolution back before the Board for final approval at the April meeting.
- D. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on performance by the City of Vista's Fire Department during February 2021 and responded to Directors' questions concerning the results.
- E. Weed Abatement Notices. Fire Chief Ned Vander Pol reviewed the procedure and resident communications for this season's weed abatement program, including an explanatory cover letter that will accompany this year's notices to District residents.
- F. Fire Chief's Update. Fire Chief Ned Vander Pol reported on other matters of interest to the Department and the District.

VII. OFFICERS' REPORTS

- A. Accounts Payable. The Secretary of the Board and the treasurer presented for approval the District's Accounts Payable for the month of February 2021. On motion made by Director Elliott, and duly seconded by Director Miller, the Directors present approved the payments as listed in the amount of \$143,939.68 for the month of February. On a motion made by Director Fougner, and duly seconded by Director Miller, the payment for Little Yellow Buddies will be held until a corrected invoice is provided.
- B. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of February 28, 2021.
- C. Management Report. The Treasurer presented a report on the District's budget performance for the first eight months of the 2020-21 fiscal year.
- D. Legal Affairs. District Counsel provided a presentation on the District's statutory powers and limitations.

VIII. COMMITTEE REPORTS

- B. Response Times. The Subcommittee reported on the status of their review of District response times. Director Gomez is working with Chief Vander Pol on a proposal for a consultant to make recommendations for improving response times to the Vista Valley area.

IX. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

- A. Gopher Canyon Substation. At Director Gomez's request, this item was moved to the April agenda.

X. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Ploetz provided an update on the status of the Emergency Access Roads
- B. District General Manager. Vice President Elliott reported on progress in developing and staffing a position for a part time District administrative manager.

XI. NEW BUSINESS

- A. District Access. In response to Director Gomez's request, Treasurer Golden will present a proposal at the April meeting for a dedicated telephone answering service for District business.

XII. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors' were invited to make announcements and share written communications

XIII. MOTION FOR ADJOURNMENT

On a motion made by Director Miller and duly seconded by Director Ploetz, the meeting was adjourned at 8:18 PM.

Copy of the Agenda and the Board Package of Meeting Materials Are Available On The District Web Site: www.vistafireprotectiondistrict.org or by contacting the Office of the Clerk of the Board 955 Vale Terrace Drive, Ste. A, Vista, CA 92084, 760-758-3815