

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting
Wednesday, March 8, 2023
10:00 A.M.

Announcement: *In advance of the regular Board of Directors meeting, all board members and the public are invited to attend a Meet and Greet with the interim Fire Chief for Vista Fire Protection District from 9 – 10 am.*

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

BUSINESS SESSION – REGULAR AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. OPEN DISCUSSION WITH THE BOARD (Public Comment)
The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

4. CONSENT CALENDAR
 - a. Board of Directors Minutes
Approve the Board of Directors minutes of February 8, 2023

- b. Payroll Register
 - Approve** Payroll paid on March 7, 2023 \$4,496.25
 - Approve** Payroll Taxes paid on paid on March 8, 2023 \$343.97
 - \$4,840.22
- c. Accounts Payable
 - Approve** Accounts Payable Check 4031 thru 4041 to be paid March 8, 2023 \$12,254.77
 - Auto withdrawal(s) paid on Feb 01 - Mar 2, 2023 \$1,691.06
 - \$13,945.83
- d. Receive and File - Information
 - i) Fire Department Reports
 - (1) *District Fire Inspector*
 - (2) *Fire Marshal*
 - (3) *Fire Chief/Deputy Chief*
 - (4) *Fire Department Performance Report – January 2023*
- e. Ad Hoc Committee Reports
 - i) *Community Wildfire Protection Plan*
- f. Administrative Manager’s Report
- g. Correspondence
 - i) Barry T Willis, candidate for San Diego County Local Agency Formation Commission
 - ii) Ross Pike, candidate for San Diego County Local Agency Formation Commission

5. ORAL REPORT(s)

- a. Fire Chief/Deputy Chief
- b. Fire Marshal
- c. Administrative Manager
- d. Legal
- e. Board of Directors
 - i) CSDA Chapter Meeting
 - ii) Special District Leadership Academy
 - iii) Administrative Manager Annual Performance Evaluation Process

6. CONTINUING BUSINESS

- a. Sixth Supplemental Agreement

To provide an update regarding a solution to the potential overpayment of costs for fire inspection services.

ACTION REQUESTED: **Information/Update**
- b. Sale of Surplus Real Property

To discuss and provide an update regarding sale of surplus real property Located at 2319 Panoramic, Vista, California, 92084 to Buyers Praveen Kumar Koratala and Sree Lakshmi Koratala

ACTION REQUESTED: **Information/Update**

7. NEW BUSINESS

- a. Financial Audit Services

To discuss and/or authorize the contract extension for independent audit services with C.J. Brown & Company CPAs or request the distribution of a Request for Qualifications (RFQ) for audit services.

[Staff Report 23-08](#)

Action Requested: **Authorize contract extension or direct staff to distribute an RFQ for audit services**
- b. Fire Chief Interview Panelist

To discuss and/or appoint a representative(s) to serve as the District’s representative to the stakeholder interview panel for the recruitment of the City of Vista Fire Chief.

ACTION REQUESTED: **Appoint representative and alternate**

c. Local Agency Formation Commission Election

To discuss and/or authorize the President to cast the ballot on behalf of the Fire District to elect a regular and alternate special district member on the Local Agency Formation Commission (LAFCO)

ACTION REQUESTED: **Authorize President to cast ballot**

8. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors are invited to make announcements and share written communications.

9. MOTION FOR ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting Agenda
Wednesday, March 8, 2023 10:00 am PT

CERTIFICATION OF POSTING

I certify that on March 3, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on March 3, 2023



Karlana Rannals
Board Clerk