

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting
Wednesday, October 12, 2022
5:00 P.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 619-990-1005. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District's website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at vfpd.manager@gmail.com

REGULAR AGENDA

1. ROLL CALL AND PLEDGE OF ALLEGIANCE
2. APPROVAL OF MEETING AGENDA
3. MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES
4. OPEN DISCUSSION WITH THE BOARD (Public Comment)
The Board invites District Residents and others in attendance to address the Board on any matter of public concern related to the District's business.
5. APPROVAL OF THE MINUTES
The Board will review for approval the draft minutes of the District's special meeting held on September 14, 2022.
ACTION REQUESTED: Approve
6. FIRE DEPARTMENT REPORTS – Information
 - a. District Fire Inspector's: Fire Inspector Jeremy Nichols
 - b. Fire Marshal Report: Deputy Chief Craig Usher
 - i) District Update
 - c. Fire Chief Update: Chief Ned Vander Pol
 - i) Fire Department Performance
 - (1) July & August, 2022
 - ii) Agency Update

7. OFFICERS' REPORTS

- a. Accounts Payable. The Treasurer will present for approval the District's Accounts Payable for the month of September, supported by the Treasurer's certification of the availability of funds.
ACTION REQUESTED: Approve
- b. Treasurer's Reports. The Treasurer will report on the following:
 - i) the District's investment Portfolio Summary as of September 30, 2022.
ACTION REQUESTED: Information
- c. Administrative Manager's Report. The District's Administrative Manager will report on the status of District operations:
 - i) Redistricting Update
 - ii) FY Y22 Audit
 - iii) Accounting & Finance Responsibility Transition
 - (1) Office RelocationACTION REQUESTED: Information and/or direction
- d. Legal Affairs. District Counsel will report on the status of any pending matters.
ACTION REQUESTED: Information and/or direction

8. COMMITTEE REPORTS

- a. Community Wildfire Protection Plan
Deputy Chief Usher and the ad hoc committee will lead a discussion on the progress of implementing recommendations from the Anchor Point study. [Staff Report provided](#)
ACTION REQUESTED: Information and/or direction
- b. Response Times
Chief Vander Pol and the ad hoc committee will lead a discussion as the best method to monitor the district's response times.
ACTION REQUESTED: Information and/or direction
- c. District Website
The ad hoc committee will provide an update on the status of the website.
ACTION REQUESTED: Information and/or direction

9. PUBLIC HEARING

- a. Ordinance No. 2023-01
Ordinance No. 2023-01 *entitled* An Ordinance of the Vista Fire Protection District Which Adopts The 2023 California Fire Code and the 2021 International Fire Code with Certain Amendments, Additions, And Deletions.
ACTION REQUESTED: **A call for public comment (oral or written)**

10. NEW BUSINESS

- a. Ordinance No. 2023-01
To discuss and/or adopt Ordinance No. 2023-01 *entitled* An Ordinance of the Vista Fire Protection District Which Adopts The 2023 California Fire Code and the 2021 International Fire Code with Certain Amendments, Additions, And Deletions. [Staff Report provided](#)
ACTION REQUESTED: Adopt
- b. Resolution No. 2022-11

To discuss and/or adopt Resolution No. 2022-11 – *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District Establishing Time and Place of Regular Meetings, Holiday, and Emergencies

ACTION REQUESTED: Adopt

c. Resolution No. 2022-12

To discuss and/or adopt Resolution No. 2022-12 – *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District Adopting a District Seal

ACTION REQUESTED: Adopt

d. Resolution No. 2022-13

To discuss and/or adopt Resolution No. 2022-13 – *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District Designating Officers & Employee with Authority to Invest, Transfer, and Expend Funds, Establishing Signature Authority for Banking Purposes and Establishing Fund Controls

ACTION REQUESTED: Adopt

e. Budget Authorization

To discuss and/or authorize a payment for the 1st Quarter Services provided by the City of Vista for Fire Inspection Services. [Staff Report provided](#)

ACTION REQUESTED: Approve

f. Contract Renewal – Landscaping Contract

To discuss and/or pursue the development of a purchasing policy prior to any renewals for landscaping services. [Staff Report provided](#)

ACTION REQUESTED: Information and/or direction

g. District Website

The website ad hoc committee will provide an update.

ACTION REQUESTED: Information and/or direction

11. CONTINUING BUSINESS

a. District Fees AB38 Defensible Space Inspections

i) AB38 Defensible Space Inspections - Staff will discuss will provide an update on the implications of AB38 defensible inspections and associated fees.

ii) Inspection Fees - Staff will provide an update on inspection fees charged to district residents for services provided.

ACTION REQUESTED: Information and/or direction

b. Eighth Supplemental Agreement

To discuss and provide direction for modifications to the contract between Vista Fire Protection District and the City of Vista for Fire Inspection Services.

ACTION REQUESTED: Information and/or direction

c. Emergency Access Roads

Director Ploetz will provide an update on the status of the District's Emergency Access Road

ACTION REQUESTED: Information

12. CLOSED SESSION

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8

- i) Conference with negotiators for the following real property
2319 Panoramic, Lot 1, Vista
Negotiating Parties: Jim Elliott, Director; Read Miller, Director
Under Negotiation: Both Price and Terms of Payment

13. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors are invited to make announcements and share written communications.

- a. County of San Diego – Department of General Services: Request for Review and Comment – Proposed Summary Vacation of Keys Place. In the North County Metro Community Planning Area. (Vac 2018-0269)

14. MOTION FOR ADJOURNMENT