

**VISTA FIRE PROTECTION DISTRICT
AGENDA
Wednesday, September 12, 2018 6:00 P.M.**

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District shall be held at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF THIS MEETING'S AGENDA

III. OPEN DISCUSSION WITH THE BOARD

The Board invites District Residents and others in attendance to address the Board on any matter of public concern related to the District's business.

IV. APPROVAL OF THE MINUTES

The Board will review for approval the draft minutes of the District's regular meeting held on August 8, 2018.

V. OFFICERS' REPORTS

- A. Accounts Payable. The Clerk of the Board will present for approval the District's Accounts Payable for the month of August 2018
- B. Portfolio Summary/District Investments. The Board will review the Treasurer's Report on the District Investments as of August 31, 2018.

VI. COMMITTEE REPORT

- A. Finance Committee. The Finance Committee will report on recent meetings with the City's Finance Department and status of management rep letter for Auditor.

VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VIII. CONTINUING BUSINESS

- A. Emergency Access Roads. Directors Hill and Stewart will report on the status of the Emergency Access Roads.
- B. Fire Station Site. Board Attorney will report on restrictions on the use of reserves for property acquisition, construction, maintenance and other activities within and outside of the District.

Commented [RF1]: No discussion required; informational handout only

- C. District Fire Inspector's Report. Fire Inspector Mike McFadden will provide a status of activities in August in addition to planned activities for September.
- D. Fire Marshalls Report. Deputy Fire Chief Ned Vander Pol will present for the Board's review a list of pending and approved projects for properties located within the District.
- E. Fire Department Performance Report. Fire Chief Jeff Hahn will report on performance by the City of Vista's Fire Department during July 2018.
- F. Fire Chief's Update. Fire Chief Jeff Hahn will report on other matters of interest to the Department and the District.
- G. Ratify and Confirm appointments of Board Treasurer and Board Clerk. Board will discuss and confirm appointments.

IX. NEW BUSINESS

- A. Authorize Board Members to Sign/Transfer on Board Accounts. Board members will discuss which Board Directors will be authorized to sign/transfer funds on bank and investment accounts.
- B. Contract review for Board Treasurers services. Board will review services to be provided to Board from Board Treasurers office.
- C. Appoint Subcommittee to meet with County and City of Vista on all pending projects that may affect District services. Board will discuss.
- D. Use of Fire Mitigation Fees. Deputy Fire Chief Ned Vander Pol will report on current status, balance and permitted uses of Fire Mitigation Fees.
- E. Public Records Act and Records Retention Workshop. Board to discuss Board Clerk attending training on October 4th, cost would be \$150 to cover Board Clerks wages.

Commented [RF2]: I will not have all info needed for report at this meeting; still in discussion with brokers

Commented [RF3]: No committee or agenda item needed needed; I will report work assignment during "Directors' announcements"

X. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

XI. CLOSED SESSION

XII. MOTION FOR ADJOURNMENT

Copy of the Agenda and the Board Package of Meeting Materials Are Available at the Office of the Clerk of the Board

955 Vale Terrace Drive, Ste. A, Vista, CA 92084
760-758-3815 www.vistafireprotectiondistrict.com