

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting
Wednesday, September 14, 2022
6:00 P.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 619-990-1005. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District's website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at vfpd.manager@gmail.com

REGULAR AGENDA

1. ROLL CALL AND PLEDGE OF ALLEGIANCE
2. APPROVAL OF MEETING AGENDA
3. MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES
4. OPEN DISCUSSION WITH THE BOARD (Public Comment)
The Board invites District Residents and others in attendance to address the Board on any matter of public concern related to the District's business.
5. APPROVAL OF THE MINUTES
The Board will review for approval the draft minutes of the District's special meeting held on August 18, 2022.
ACTION REQUESTED: Approve
6. FIRE DEPARTMENT REPORTS – Information
 - a. District Fire Inspector's: Fire Inspector Jeremy Nichols
 - b. Fire Marshal Report: Deputy Chief Craig Usher
 - i) District Update
 - ii) CWPP Progress Report
 - c. Fire Chief Update: Chief Ned Vander Pol
 - i) Fire Department Performance
 - ii) Agency Update

7. OFFICERS' REPORTS

- a. Accounts Payable. The Treasurer will present for approval the District's Accounts Payable for the month of August, supported by the Treasurer's certification of the availability of funds.
ACTION REQUESTED: Approve
- b. Treasurer's Reports. The Treasurer will report on the following:
 - i) the mitigation fee fund balances held by the District and City; and
 - ii) the District's investment Portfolio Summary as of August 31, 2022.ACTION REQUESTED: Information
- c. Administrative Manager's Report. The District's Administrative Manager will report on the status of District operations:
 - i) Future agenda item(s)
 - (1) Resolution setting date, time, and location of board meetings
 - (2) District logo
 - (3) Signature authority
 - (4) Mandatory Ethics and Harassment Training
 - (5) Office spaceACTION REQUESTED: Information and/or direction
- d. Legal Affairs. District Counsel will report on the status of any pending matters.

8. COMMITTEE REPORTS

- a. Fuel Modification
The Subcommittee and staff will lead discussion on implementing recommendations by the Anchor Point study.
- b. Response Times
Chief Vander Pol and the ad hoc committee will lead a discussion as the best method to monitor the district's response times.

9. PUBLIC HEARING

- a. Final Budget Fiscal Year 2022/2023
To call for any taxpayer to appear and be heard regarding the increase, decrease or omission of any budget item, or for the inclusion of additional items prior to adoption by the Board of Directors
ACTION REQUESTED: Public input - a call for public comment (oral or written)

10. NEW BUSINESS

- a. Resolution No. 2022-08
To discuss and/or adopt Resolution No. 2022-08 – *entitled* a Resolution of the Board of Directors of the Vista Fire Protection District Establishing Committed and/or Constrained Fund Balances for FY22. [Staff report 22-10 provided.](#)
ACTION REQUESTED: Adopt
- b. Article XIIIIV California Constitution Appropriation Limit
 - i) To discuss and/or approve the change in population for the Vista Fire Protection District appropriations limit. [Staff report 22-11 provided.](#)
ACTION REQUESTED: Select a method to calculate appropriations limit

- ii) Resolution No. 2022-09
To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District Determining the 2022/2023 Appropriations of Tax Proceeds
ACTION REQUESTED: Adopt

- c. Final Budget FY 2022/23
 - i) To discuss and/or approve Final Budget for FY22. [Staff report 22-12 provided.](#)
ACTION REQUESTED: Approve
 - ii) Resolution No. 2022-10
To discuss and/or approve Resolution No. 2022-10 entitled A Resolution of the Board of Directors of the Vista Fire Protection District Adopting a Final Budget for Fiscal Year 22-23
ACTION REQUESTED: Approve

- d. Fire Lane Parking Signage
Discuss and/or authorize the purchase replacement signage. [Staff report 22-13 provided.](#)
ACTION REQUESTED: Authorize purchase not to exceed \$500

- e. Eighth Supplemental Agreement - Draft
To discuss and provide direction for modifications to the contract between Vista Fire Protection District and the City of Vista for Fire Inspection Services.
Action Requested: Information and/or direction

- f. Ordinance No. 2023-01
To introduce Ordinance No. 2023-01 *entitled* An Ordinance of the Vista Fire Protection District Which Adopts The 2023 California Fire Code and the 2021 International Fire Code with Certain Amendments, Additions, And Deletions.
ACTION REQUESTED: Receive Board and public comments, schedule the public hearing and final date for adoption

- g. District Fees AB38 Defensible Space Inspections
 - i) AB38 Defensible Space Inspections - Staff will discuss will provide an update on the implications of AB38 defensible inspections and associated fees.
 - ii) Inspection Fees - Staff will provide an update on inspection fees charged to district residents for services provided.
ACTION REQUESTED: Information and/or direction

- h. District Website
Requested by Director Ploetz at the meeting August 18, 2022 to discuss the status of the website and ways to update to bring the information current.
ACTION REQUESTED: Information and/or direction

- i. Employment Contract
To discuss and/or approve the Administrative Manager's employment contract
ACTION REQUESTED: Approve

11. CONTINUING BUSINESS

a. Emergency Access Roads.

Director Ploetz will provide an update on the status of the District's Emergency Access Road

12. CLOSED SESSION

a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8

i) Conference with negotiators for the following real property

2319 Panoramic, Lot 1, Vista

Negotiating Parties: Jim Elliott, Director; Read Miller, Director

Under Negotiation: Both Price and Terms of Payment

13. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors are invited to make announcements and share written communications.

14. MOTION FOR ADJOURNMENT